



Champaign Park District

Bresnan Meeting Center · 706 Kenwood Road · Champaign, Illinois 61821

**AGENDA
SPECIAL BOARD MEETING
BRESNAN MEETING CENTER
706 Kenwood Road
Champaign, Illinois**

**Wednesday, September 11, 2013
5:30 p.m.**

A. CALL TO ORDER

B. COMMENTS FROM THE PUBLIC

C. ACTION ITEMS

1. Consideration of Approval of an Agreement with Executive Search Firm, Hazard, Young, Attea & Associates (HYA)

D. DISCUSSION ITEMS

1. Executive Search Planning Process, HYA

2. ADJOURN TO REGULAR BOARD MEETING

**AGENDA
REGULAR BOARD MEETING**

Immediately Following the Special Board Meeting

A. CALL TO ORDER

B. CPD HIGHLIGHTS

C. COMMENTS FROM THE PUBLIC

D. COMMUNICATIONS

E. TREASURER'S REPORT

1. Consideration of Acceptance of the Treasurer's Report for the Month of August 2013

F. EXECUTIVE DIRECTOR'S REPORT

1. Volunteer of the Month
2. General Announcements

G. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

H. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Minutes of the Special Board Meeting, July 24, 2013
2. Minutes of the Closed Session Meeting, July 24, 2013
3. Minutes of Regular Board Meeting, August 14, 2013
4. Minutes of the Closed Session Meeting, August 14, 2013
5. Approval of the Renewal of an Agreement with Kiwanis Little League for a three year term and authorization for the Executive Director to execute the agreement
6. Approval of the Revised Safety Manual

I. NEW BUSINESS

1. Consideration of Approval of Disbursements as of August 15, 2013
Staff recommends approval of the list of disbursements for the period beginning August 15, 2013 and ending September 11, 2013.
2. Consideration of Approval to Change the Public Hearing and October Regular Meeting Date
Staff suggests that the date of the Public Hearing and October Regular Board meeting be changed to Wednesday, October 16, 2013 at 7 p.m. The meeting will be held at the Bresnan Meeting Center.
3. Consideration of Approval to Transfer Funds to the Bonds Proceeds Fund from the General Fund
Staff is requesting approval to transfer \$500,000 to the Bond Proceeds Fund from the General Fund to cover expenditures until the bond and grant proceeds are received.
4. Consideration of Approval of a Resolution Initiating the 2013 General Obligation Bond Issue
Staff is requesting Board approval of a resolution stating the Park District's need and intent to issue \$1,068,000 of General Obligation Bonds for FY13-14.
5. Consideration of Approval of a Resolution Setting a Public Hearing on Proposed Bond Issue
Staff is requesting Board approval of a Resolution to set a Public Hearing for Wednesday, October 16, 2013 at 7:00 p.m. at the Bresnan Meeting Center to discuss the issuance of \$1,068,000 of bonds for the purpose of providing funds for capital improvements. As required by law, a public hearing must be set for the purpose of receiving public comments on the Board proposal to sell bonds.
6. Consideration of Approval of the Renewal of an Agreement with JMC Serve, Inc. for Janitorial Services
Staff is requesting approval to extend the agreement with JMC Serve, Inc. for janitorial services for one year in an amount not to exceed \$55,464 and authorization or the Executive Director to execute the agreement.
7. Consideration of Approval of a List of Firms for On-Call Engineering Services
Staff has solicited firms to determine their interest in providing professional engineering services to the Park District for the next three years. Staff recommends approval of the list of firms for on-call engineering services.

Regular Board Meeting

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8. Consideration of Approval of a Bid for General Concrete
Staff recommends accepting the low bid from A&R Services, Inc. in the amount of \$66,728, and authorizing the Executive Director to enter into a contractual agreement for the work.
9. Consideration of Approval of a Bid to Replace the Operations West Shed Roof
Staff recommends accepting the low, responsive bid of \$28,980 from Adkisson Construction Contractors, and authorizing the Executive Director to enter into a contractual agreement for the work.
10. Consideration of Approval a Bid for Replacement of Light Fixtures in West Side and Mayfair Parks
Staff recommends awarding the bid and authorizing the Executive Director to execute a contract to purchase the Metal Halide Light Fixtures from the responsive bidder for a total of \$67,000.
11. Consideration of a Bid for Replacement of the Gutter and Downspout System on the Douglass Center
Staff recommends approval of Option #1, awarding the bid to Advanced Wayne Cain & Sons Roofing and Sheet Metal, Inc. for a total cost of \$36,755.
12. Consideration of a Bid to Purchase and Install an Aquatic Structure
Staff recommends accepting the low, responsive bid of \$191,000 from Vortex Midwest and authorizing the Executive Director to enter into a contractual agreement for the work.

J. OLD BUSINESS

K. DISCUSSION ITEMS

L. COMMENTS FROM COMMISSIONERS

M. CLOSED SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body.

N. RECONVENE INTO OPEN SESSION

O. ADJOURN

NEXT MEETINGS OR EVENTS

- September 14-28, State Town & Country Amateur Art Show, Springer Cultural Center
- September 21, The Man Who Shot Liberty Valance, 1 & 7 p.m., Virginia Theatre
- September 21, Capture the Flag, 7 p.m., Robeson Park
- September 22, Douglass Senior Style Show, 4 p.m., Douglass Community Center
- September 25, Special Board Meeting, 5:30 p.m., Bresnan Meeting Center
- September 27, Marc Cohn with Special Guest Rebecca Pidgeon, 7:30 p.m., Virginia Theatre
- October 4, 12 p.m., Bach's Lunch: John McMahon, Springer Cultural Center
- October 5, Remembering Warren: An Evening w/ the Virginia Theatre's Historic Wurlitzer Mark Herman, Pipe Organ, Virginia Theatre
- October 6-10, NPRA Congress, Houston, Texas
- October 11, An Acoustic Evening with Mary Chapin Carpenter & Shawn Colvin, 7:30 p.m., Virginia Theatre
- October 12, Sing-A-Long Grease presented by The Center for Women in Transition, 7 p.m., Virginia Theatre
- October 14, Foundation Board Meeting, 4 p.m., Bresnan Meeting Center