



Champaign Park District

Bresnan Meeting Center · 706 Kenwood Road · Champaign, Illinois 61821

AGENDA
REGULAR BOARD MEETING
BRESNAN MEETING CENTER
706 KENWOOD ROAD, CHAMPAIGN, ILLINOIS 61821
WEDNESDAY, JANUARY 8, 2014
7:00 P.M.

A. CALL TO ORDER

A. CPD HIGHLIGHTS

B. COMMENTS FROM THE PUBLIC

C. COMMUNICATIONS

D. APPOINTMENT OF OFFICER (*Oath Required*)

1. Appointment of Secretary
1. Appointment of Assistant Secretary

E. TREASURER'S REPORT

1. Acceptance of the Treasurer's Report for the Month of December 2013

F. EXECUTIVE DIRECTOR'S REPORT

1. Volunteer of the Month
2. General Announcements

G. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

H. CONSENT AGENDA

All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Special Board Meeting, November 22, 2013
2. Approval of the Minutes of the Closed Session Meeting, November 22, 2013
3. Approval of the Minutes of the Special Board Meeting, November 23, 2013
4. Approval of the Minutes of the Closed Session Meeting, November 23, 2013
5. Approval of the Minutes of the Special Board Meeting, November 24, 2013
6. Approval of the Minutes of the Closed Session Meeting, November 24, 2013
7. Approval of Minutes of the Special Board Meeting, December 4, 2013
8. Approval of Minutes of the Closed Session Meeting, December 4, 2013
9. Approval of Minutes of the Special Board Meeting, December 9, 2013
10. Approval of Minutes of the Closed Session Meeting, December 9, 2013
11. Approval of Minutes of the Regular Board Meeting, December 11, 2013

I. NEW BUSINESS

1. Approval of the List of Bills for December 12, 2013
Staff recommends approval of disbursements for the period beginning December 12, 2013 and ending January 8, 2014.
2. Approval Authorizing Staff to Apply for a Public Museum Grant
Staff is requesting authorization to apply for a Public Museum Grant up to \$750,000 for Virginia Theatre renovation funds.
3. Approval of Summer 2014 Part Time Position Pay Rates
Staff is requesting Board approval of the summer 2014 pay rates.
4. Approval of the Ratification of Change Order Nos. 1-2 to the Sunset Ridge Park Contract
Staff is requesting approval of the ratification of Change Order No. 1 as it relates to additional interpretive signs at a cost of \$2,147 and Change Order No. 2 as it relates to the wetland plugs at a cost of \$27,796 to the Sunset Ridge Park contract.
5. Approval of Change Order No. 3 to the Sunset Ridge Park Contract
Staff is requesting approval of Change Order No. 3 as it relates to native area maintenance and management for a total deduct of \$30,000 and authorization for the Executive Director to execute the change order.
6. Approval of the Ratification of Change Order Nos. 5-8 to the Virginia Theatre Projector Room Contract
Staff is requesting approval of Change Order No. 5 as it relate to plaster substrate modifications at projection room windows at a cost of \$1,455; Change Order No. 6 as it relates to encapsulating the tile areas at a cost of \$375; Change Order No. 7 as it relates to installing a new acoustical door and frame at a cost of \$2,323; and Change Order No. 8 as it relates to an expanded viewport at a cost of \$2,955.
7. Approval of the Ratification of Change Order Nos. 9-15 to the Leonhard Recreation Center Contract
Staff is requesting approval of Change Orders as follows: Change Order No. 9 as it relates to scoreboard ad panels at a cost of \$1,426; Change Order No. 10 as it relates to fire alarm transmitter at a cost of \$1,361; Change Order No. 11 as it relates to staff office plumbing at a cost of \$3,309; Change Order No. 12 as it relates to exterior signage at a cost of \$5,098; Change Order No. 13 as it relates to donor brick substrate at a cost of \$1,150; Change Order No. 14 as it relates to concrete floors in a credit of \$5,823; and Change Order No. 15 as it relates to damp proofing in a credit of \$1,296.
8. Approval of Bids for Mowing Services
Staff is requesting the Board accept bids as proposed by staff and authorize the Executive Director to enter into contracts with the low bidder on each respective site for mowing services as presented and authorize the Executive Director to enter into a contract with the next lowest responsive bidder in the event of a contractor forfeiting his contract prior to its completion for the remainder of the original contract.
9. Approval of Bids for 2014 Bedding Plants
Staff is requesting the Board accept the bids and authorize the Executive Director to execute contracts to purchase 2014 bedding plants as follows: Park Flower Order for 2,626 flats to Connie's Country Greenhouse for a total of \$37,058.00; Flower Island Order #1 for 2,314 flats to Jones Country Gardens for a total of \$35,664.25; and Flower Island Order #2 for 704 flats to Country Arbors Nursery

for a total of \$9,211.00. The total cost of the three recommended orders for 2014 will be \$81,933.25 and funds will be allocated in the FY14-15 operating budget.

10. Approval of Bid for Fitness Equipment for the new Leonhard Recreation Center
Staff is requesting the Board accept the bid and authorize the Executive Director enter into a contract with the lowest responsible bidder, ProMaxima, for the Strength Equipment (alternate) for a total cost of \$3,094, and accept the bid and authorize the Executive Director to enter into a contract with the second lowest responsible bidder, LifeFitness, for the Cardio Equipment and Circuit Weight Equipment for a total of \$55,293.27.
11. Consideration or Approval Awarding a Request for Proposal for Existing Leonhard Recreation Center
The staff review committee recommends that the Board accept the RFP from The Cage, LLC and authorize the Executive Director to negotiate an agreement with the Cage, LLC for the use of the existing Leonhard Recreation Center.

J. OLD BUSINESS

K. DISCUSSION ITEMS

L. COMMENTS FROM COMMISSIONERS

M. CLOSED SESSION

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, 120/2(c)(5) for the purchase or lease of real property for the use of the public body and Par. 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body, and Par. 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

N. RETURN TO REGULAR MEETING

O. CLOSED SESSION ITEM – ACTION

1. Approval to Make Available for Public Viewing Closed Session Minutes

P. ADJOURN

UPCOMING MEETINGS AND EVENTS

- January 13, Foundation Board Meeting, 4 p.m., Bresnan Meeting Center
- January 20, Martin Luther King, Jr. Day, Administrative Offices Closed
- January 24, Mom Prom, 6 p.m., Hilton Garden Inn Banquet Hall
- January 23-25 IAPD/IPRA Annual Conference, Chicago
- **January 29, Special Board Meeting, 5:30 p.m., Bresnan Meeting Center**
- February 2, Groundhog Day
- February 7, Bach's Lunch Concert: Dr Dixie Band, Springer Cultural Center
- February 7, Daddy Daughter Ball: Beauty & the Beast Celebration, 6 p.m., Hilton Garden Inn Banquet Hall
- February 10, Foundation Board Meeting 4 p.m., Bresnan Meeting Center
- February 12, Regular Board Meeting, 7 p.m., Bresnan Meeting Center