

MINUTES OF THE SPECIAL BOARD MEETING CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS

January 29, 2014

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, January 29, 2014 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin Griggs, Commissioners Barbara Kuhl, Jane Solon and Timothy McMahon, and Treasurer Gary Wackerlin.

Absent: Attorney Guy Hall.

Staff: Joe DeLuce, Executive Director/Assistant Secretary, Andrea Wallace, Director of Finance, J. R. Pope, Director of Operations, Laura Auteberry, Director of Marketing & Development, Megan Kuhlenschmidt, Director of Recreation, Jameel Jones, Director of Cultural Arts, Tammy Hoggatt, Director of Human Resources, Kevin Crump, Director of Planning, Design and Construction, and Cindy Harvey, Assistant to the Executive Director/Board Secretary.

Caius Jennison, Farnsworth Group, Patrick Ridgely, Ameren, and other staff as well as members of the public were also in attendance.

Call to Order

President Petry called the meeting to order at 5:30 p.m.

CPD Highlights

Commissioner McMahon reported that the 2014 IAPD/IPRA Annual Conference was well attended by the Board and staff. He congratulated President Petry on being named as chair of the IAPD Board of Trustees.

President Petry also commented on the great representation at the conference. He noted that all Commissioners attended the conference. Megan Kuhlenschmidt, Tony Oligney-Estill, Hsiung Marler, Joe Kearfott, Tammy Hoggatt and Joe DeLuce were presenters at the conference. Mr. DeLuce reported that Dawn Schaefer, CUSR Director, was sworn in as new IPRA Central Illinois representative.

Comments from the Public

President Petry called for comments from the public. There were none.

President Petry asked if there were any objections from the Board with moving the Ameren Easement in West Side Park item up on the agenda. There were no objections from the Board.

Discussion Items

Ameren Easement in West Side Park

Mr. Crump presented the staff report. He reported that Ameren was requesting an easement in West Side Park as it is in the process of upgrading its power distribution capability in downtown Champaign which includes the Springer Cultural Center and the Virginia Theatre. He stated that Mr. Ridgely, representing Ameren, was in attendance to address any questions. Discussion ensued. It was noted that the easement was for the specific purpose requested and, if the easement needed to be expanded, Ameren would need to request another approval from the Park District. President Petry suggested including language restricting the easement to the specific request.

Mr. Ridgely offered comments and addressed questions and concerns from the Commissioners. He stated that Ameren would like to complete construction by June 4, 2014. Mr. Ridgely reported that

the easement would help with outages in downtown Champaign. After discussion, the Board consensus was to proceed with granting the easement as long as it is limited to this specific purpose and there is coordination so as not to interrupt the Park District's schedule in this park. There was also discussion about the legal description for West Side Park. Staff will follow up on this information.

Presentations

Spalding Park Master Plan – Caius Jennison, Farnsworth Group

Mr. DeLuce reported that discussions about the redevelopment of Spalding Park had occurred over the past few years. He stated that the pool has been demolished. Staff met to discuss possible amenities to include in the Spalding Park master plan. Mr. DeLuce reported that the ideas were shared with Caius Jennison of the Farnsworth Group so as to put together possible concepts for Spalding Park. Mr. DeLuce believes that Mr. Jennison may be able to assist the Board in reaching a consensus on possible ideas for Spalding Park.

Mr. Jennison facilitated a discussion with the Board on the goals for Spalding Park. Discussion ensued about what the Board believes should be included in the park, as well as what the neighborhood needs from the park. Staff provided comments and addressed questions from the Board. The general consensus of the Board was that the park needs various activities to attract people to the park, lights to address safety concerns, paths, and other amenities. Discussion also ensued about whether to include an indoor pool or field house in the park. After discussion, staff was directed to provide information on an indoor pool and a field house including conceptual designs, staffing, programming and preliminary budget information at the February 12, 2014 Board meeting.

President Petry thanked Mr. Jennison for facilitating the discussion about Spalding Park.

Action Items

Approval of the Ratification of Change Order Nos. 16-19 to the Leonhard Recreation Center Contract

Mr. Crump reported that staff was requesting approval of Change Orders as follows: Change Order No. 16 as it relates to data/communications at a cost of \$18,238; Change Order No. 17 as it relates to LED lighting controls at a cost of \$10,800; Change Order No. 18 as it relates to the 2nd floor door frames at a cost \$2,004, and Change Order No. 19 as it relates to precast panel furring at a cost of \$5,072. The net dollar amount for Change Order Nos. 16-19 is \$36,114. The report indicated and it is found that the circumstances necessitating the changes were not reasonably foreseeable at the time the original contract was signed; the changes are germane to the original contract as signed; and the changes are in the best interest of the Park District

Vice President Griggs made a motion to approve the ratification of Change Order Nos. 16-19 to the Leonhard Recreation Center as presented. The motion was seconded by Commissioner Solon. The motion passed 5-0. Discussion ensued about the equipment for the new center.

Discussion Items

Proposed FY14-15 Capital Budget

Ms. Wallace presented the proposed FY14-15 Capital Budget. A revised version of the proposed capital budget was distributed to the Board. Staff responded to questions from the Board and discussion ensued. The idea behind vehicle replacement is that it would be done on a scheduled basis with five years being the starting point in an effort to spread out that expenditure. Board members expressed concern about replacing cars every five years and encouraged staff to replace vehicles as needed because vehicles are now manufactured to last longer.

Commissioner McMahon left at 6:52 p.m.

The Board complimented Ms. Wallace on a great report.

Treasurer Wackerlin left at 7:10 p.m.

Program Schedule for New Leonhard Recreation Center

Ms. Kuhlenschmidt presented the staff report outlining the proposed fees and program schedule for the new Leonhard Recreation Center. She responded to questions posed by the Board.

Landscape Plan for new Leonhard Recreation Center

Mr. Crump presented the landscape plan for the new Leonhard Recreation Center. He reported that the work will be completed in-house.

Ms. Kuhlenschmidt reported that March 7th is the targeted substantial completion date. A “soft opening” is currently scheduled for March 30th and the grand opening for Saturday, April 12th.

Comments from Commissioners

Commissioner Solon was able to view the board packet on the website. She requested that the documents be scanned in color, if possible.

Commissioner Petry commented that videotaping of meetings would allow for better transparency and that this topic will be discussed at a future meeting.

Adjourn

There being no further business to come before the Board, Vice President Griggs made a motion to adjourn the Special Board meeting. The motion was seconded by Commissioner Solon. The motion passed unanimously and the meeting was adjourned at 7:39 p.m.

Approved:

Joseph A. Petry, President

Cindy Harvey, Secretary