

**MINUTES OF THE REGULAR BOARD MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

February 12, 2014

The Champaign Park District Board of Commissioners held a Regular Meeting on Wednesday, February 12, 2014 at 7:00 p.m., at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin Griggs, Commissioners Barbara Kuhl, Jane Solon, and Timothy McMahon, Treasurer Gary Wackerlin, and Attorney Guy Hall.

Staff: Joseph DeLuce, Executive Director, Kevin Crump, Director of Planning, Design and Construction, Max Geise, Park Planner, J.R. Pope, Director of Operations, Laura Auteberry, Director of Marketing and Development, Jameel Jones, Director of Cultural Arts, Megan Kuhlenschmidt, Director of Recreation, Hsiung Marler, Facilities and Events Manager, Andrea Wallace, Director of Finance, Tammy Hoggatt, Director of Human Resources, Cindy Harvey, Assistant to the Executive Director/Board Secretary, and Stacey Cornell, Administrative Specialist.

A member of the public, Patrick Ridgley with Ameren, as well as other staff members were present.

Call to Order

President Petry called the meeting to order at 7:00 p.m.

CPD Highlights

President Petry commended staff on the thoroughness of the board reports he received.

Vice President Griggs reported that the CCDC met today and suggested staff follow up on securing trees.

Comments from the Public

President Petry called for comments from the public. There were none.

Communications

No communications.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of December 2013 and January 2014
Commissioner Solon made a motion to accept the Treasurer's Report for the Month of December 2013 and January 2014. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Executive Director's Report

Volunteer of the Month

Ms. Kuhlenschmidt reported that Jay Anderson was chosen as Volunteer of the Month for January for his efforts as a youth sports coach. Mr. Anderson was unable to attend the meeting.

General Announcements

Mr. DeLuce introduced Stacey Cornell who transferred from the Tennis Center to assist with administrative duties.

Mr. DeLuce reported the Illinois Department of Natural Resources reimbursement check in the amount of \$1,250,000 for the Leonhard Recreation Center project has been received and the facility is on target for a completion date of March 7th with a move in date of March 10th. A "soft opening" is planned for March 30th and a grand opening for April 12th.

Mr. DeLuce said the Virginia Theatre projects should be completed by April 1.

Report of Officers

Attorney's Report

None

President's Report

President Petry reported that he, Joe DeLuce, Gary Wackerlin and Andrea Wallace met concerning the idea of forming a finance advisory committee that would be comprised of some of the aforementioned and several community members to review matters, such as deposits, borrowing, and the like. The group is scheduled to meet again on February 25th at 4:00 p.m. at the Bresnan Meeting Center. All Commissioners were invited to attend. If there are three or more commissioners a notice of meeting would need to be posted. The plan and purpose of the committee would be defined and brought to the Board for consideration.

Consent Agenda

President Petry stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and addressed separately. The items are as follows:

1. Minutes of the Joint CPD/UPD Board Meeting, December 5, 2013
2. Minutes of the Regular Board Meeting, January 8, 2014

Commissioner McMahon stated his first name was listed as Tom, not Tim, on the first page of the Minutes of the Joint CPD/UPD Board Meeting. This will be amended.

Vice President Griggs made a motion to approve the Consent Agenda items as amended. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

New Business

Consideration of Approval of Disbursements as of February 12, 2014

President Petry reported that staff recommended approval of disbursements for the period beginning January 8, 2014 and ending February 12, 2014.

Commissioner Solon made a motion to approve disbursements for the period beginning January 8, 2014 and ending February 12, 2014. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Approval of a Contract for Health Insurance with the City of Champaign

Ms. Hoggatt presented information on health insurance rates for 2014-15. The proposal from Health Alliance would increase the cost by nearly 11%. However, by using half the balance in the revenue share account the Benefit Advisory Committee (BAC) was able to negotiate the increase at 4.5% for a total of \$24,500. This has been factored into the FY14-15 budget.

Staff responded to questions and comments from the board. Discussion ensued.

Vice President Griggs made a motion to approve a contract for health insurance with the City of Champaign. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Approval of the FY14-15 Capital Improvements Budget

Ms. Wallace presented the staff report. Staff responded to questions and comments from the board. The plan serves as a guideline. If an expenditure is over \$20,000 it will come to the board for approval. Discussion ensued. It was clarified the stump grinder is a new piece of equipment. Mr. Pope stated that the Park District spends approximately \$7,000-\$9,000 yearly on a contractor to grind stumps. The mower

is a replacement. The Eisner playground will be an ADA compliant accessible unit. Mr. DeLuce stated that having staff install playgrounds will result in considerable cost savings. Commissioner Solon requested that clarification be made on the spreadsheet in the future if the equipment listed is a new item or a replacement. It was noted that if the existing Leonhard Recreation Center is not demolished the funds would carry over.

Vice President Griggs made a motion to approve the FY14-15 Capital Improvements Budget. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a Resolution Approving Abatement Certificate for 2005 Series Bond

Commissioner Kuhl made a motion to approve a resolution approving abatement certificate for 2005 series bond. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval to Forward Abatement Certificate for 2013A Series Bond

Commissioner Kuhl made a motion to approve authorization to forward the Tax Abatement Certificate to the Champaign County Clerk which is necessary to keep in compliance with our Alternate Revenue Bond and Debt limitations. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Approval of a Bid for Brochure Printing and Mailing

Vice President Griggs made a motion to award the bid for brochure printing and mailing preparation to the lowest responsible bidder, Premier Print Group, in the amount of \$48,675. The motion was seconded by Commissioner McMahan. The motion passed 5-0.

Approval of an Agreement with First Pitch Events

Ms. Kuhlenschmidt presented the staff report. The new contract was necessitated by a name change of First Pitch Baseball to First Pitch Events, LLC which voided the previous contract. Upon further study it was also determined that our rental rates that were set to increase with each year of the original contract were comparatively high. Staff recommendation is to keep the rate at \$35/game for the length of the agreement after reviewing other downstate rates. It is believed that this change may lead to more rentals.

Staff responded to questions and comments from the Board. Discussion ensued.

Commissioner Solon requested that "directors" in the second paragraph of Section 13 be changed to "commissioners". Staff are also to check the costs associated with Section 4.C., use of lights, scoreboards, and cleaning of restrooms per the request of Commissioner Kuhl.

Vice President Griggs made a motion to authorize the Executive Director to enter into an agreement with First Pitch Events, LLC for a period of three years from the date agreement is executed. The motion was seconded by Commissioner McMahan. The motion passed 5-0.

President Petry recommended that Item No. 10, "Approval of Request for Easement in West Side Park from Ameren Illinois Company" and Item No. 11, "Approval of Request for Easement in Thompson Park from Ameren Illinois Company" be moved up on the agenda. There were no objections from the Board.

Approval of Request for Easement in West Side Park from Ameren Illinois Company and Approval of Request for Easement in Thompson Park from Ameren Illinois Company

Attorney Hall presented the report and responded to questions. Discussion ensued. The Park District would have an insurance policy from Ameren with the Park District named as additional insured. An agent for Ameren would also sign the agreement and payment in accordance with the Park District's easement ordinance would be made in advance of the Park District signing it. Attorney Hall suggested that the Board can proceed recognizing the attendant risks. He was directed to make certain language changes regarding the terms.

Vice President Griggs made a motion to grant the easement to Ameren Illinois Company to run power lines within the property boundary of West Side Park and granting the easement to Ameren Illinois Company to run a gas line along the north side of Bradley Avenue, which is within the southern property boundary of

Thompson Park with legal counsel to finalize terms of concern. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Approval of the Spalding Park Master Plan

Ms. Kuhlenschmidt presented Option 1 (Field House) and Option 2 (Indoor Pool) of the staff report. Mr. Jones presented Option 3 (Community Center). The pros and cons of each were given. Mr. Crump spoke about the designs. The outside amenities would be the same with each option and include lighting. Staff responded to questions and comments from the Board.

Discussion ensued. After discussion, there was a general consensus that all of the Board were pleased with the outside amenities and a majority were in favor of the community center idea, but disliked the term community center.

Staff is provide details for the February 26th Board meeting.

Vice President Griggs made a motion to approve Option 3, Spalding Center, of the new master plan for Spalding Park. The motion was seconded by Commissioner Kuhl. The motion passed 4-1 with Commissioner Solon opposed (due to not enough information).

Approval to Submit PARC Grant Application

Vice President Griggs made a motion to approve submitting a PARC grant to be used to off-set the costs of building construction as part of the Spalding Park Master plan. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Old Business

Approval Awarding a Request for Proposal for Existing Leonhard Recreation Center

Andrea Wallace presented a staff report. The Park District would retain ownership of the building. This led to questions regarding how the facility would be named. Ms. Wallace stated that it would be a partnership with an entity. Any agreement would need to be a concession arrangement for accounting purposes.

Attorney Hall stated that since the existing property was acquired through cooperative efforts with the federal government it has a restricted covenant that prohibits the Park District from selling, leasing or transferring it. He is awaiting confirmation of the continued viability of the covenant from the title company. If the restrictive covenant is still in place, the most likely alternative would be a license. The property is tax exempt. If it meets certain license criteria, taxation to the licensee may not occur. The Park District may need to address a license with HUD.

Commissioner Kuhl made a motion to table the acceptance of the RFP from The Cage, LLC with the directive for staff to conduct further research in response to questions and concerns raised by Board. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Discussion Items

The video taping of board meetings was not discussed due to the late hour.

Closed Session

Commissioner Solon made a motion as set forth below to convene in Closed Session. The motion was seconded by Vice President Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Commissioner Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened in Closed Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity, Par. 120/2(c)(5) for the purchase or lease of real property for the use of the public body, and Par. 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the

minutes or semi-annual review of the minutes as mandated by Section 2.06.

Return to Regular Meeting

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

Closed Session Action Item

Consideration of Approval to Make Available for Public Viewing Closed Session Minutes

Staff recommended that the Board approve releasing all or parts of closed session minutes for public viewing as presented.

Commissioner Solon made a motion to approve release of certain closed session minutes for public viewing. The motion was seconded by Vice President Griggs. The motion was approved 5-0.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Vice President Griggs. The motion passed unanimously and the meeting was adjourned at 10:06 p.m.

Approved:

Joseph A. Petry, President

Cindy Harvey, Secretary