

**MINUTES OF THE REGULAR BOARD MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

March 12, 2014

The Champaign Park District Board of Commissioners held a Regular Meeting on Wednesday, March 12, 2014 at 7:00 p.m., at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin Griggs, Commissioners Barbara Kuhl, Jane Solon, and Timothy McMahon, and Attorney Guy Hall.

Absent: Treasurer Gary Wackerlin.

Staff: Joseph DeLuce, Executive Director, Andrea Wallace, Director of Finance, J. R. Pope, Director of Operations, Megan Kuhlenschmidt, Director of Recreation, Jameel Jones, Director of Cultural Arts, Tammy Hoggatt, Director of Human Resources, Kevin Crump, Director of Planning, Design and Construction, Max Geise, Park Planner, Dawn Schaefer, CUSR Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, and Stacey Cornell, Administrative Specialist.

Call to Order

President Petry called the meeting to order at 7:00 p.m.

CPD Highlights

Commissioner Kuhl reported she has received approximately ten unsolicited positive comments about pickleball. The participants think the Douglass Center staff members are awesome.

Commissioner Solon thanked Laura Auteberry, Development Director, and those who put together the legislative breakfast. She thought it went well, and that it was nice to see so many people there and hear what is happening legislatively. President Petry agreed it was excellent. Mr. DeLuce reported that Ms. Auteberry and Steven Bentz, Virginia Theatre Director, were responsible for making the arrangements for the event.

Comments from the Public

Mr. Scott Anderson, 4010 Clubhouse Drive, Champaign, addressed the Board about the Roger Ebert sculpture. He reported that the \$5,000 donation from the Champaign Parks Foundation brings the total donations secured for construction of the sculpture to \$70,000. The goal is to raise \$102,000 in cash donations. Mr. Anderson stated that they are scheduled to unveil the statue during Ebertfest this year. He asked the Park Board to accept ownership of the sculpture and to make a donation toward construction of the sculpture. Mr. Anderson commented that the Park District would be in a better position to insure it with its outdoor sculptures, and is also better able to monitor it. Mr. Anderson also addressed the issue of maintenance. He stated that the sculptor was willing to show Park District staff how to perform maintenance on the statute. The statue will require washing and waxing once a year. Mr. Anderson discussed the proposed location for the sculpture. He stated that he asked City staff if they would be agreeable to removing the planter to make the area flat and add a rail along the very edge of the sidewalk at the street and lighting for accessibility purposes. The statue will be placed on the ground and bolted into a concrete pad the City is providing.

President Petry thanked Mr. Anderson. Mr. Anderson requested if the item of the Roger Ebert statue could be addressed first on the new business portion of the agenda.

President Petry recommended that Item No. I. 7, "Approval to Proceed with Accepting Ownership of the Roger Ebert Statue" be moved up on the agenda. There were no objections from the Board.

Communications

President Petry circulated the communications.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of February 2014

Ms. Wallace presented the Treasurer's Report in the absence of Mr. Wackerlin. She noted that the inflow of receipts for the recreation fund does include \$1,250,000 in grant money from the Illinois Department of Natural Resources for the new Leonhard Recreation Center. Vice President Griggs made a motion to accept the Treasurer's Report for the Month of February 2014. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Executive Director's Report

Volunteer of the Month

Ms. Kuhlenschmidt reported that Toby Drollinger was chosen as Volunteer of the Month for February for his efforts as a youth sports coach. Mr. Drollinger was unable to attend the meeting.

General Announcements

Mr. DeLuce presented gym bags to the Commissioners as a thank you for their support. Additional bags will be given away to commemorate the opening of the new Leonhard Recreation Center and promote the facility.

Mr. DeLuce reported on pickleball. There are approximately 50 citizens playing pickleball at the Douglass Center. The hours have been expanded from 9:00 a.m. to 2:00 p.m. three days per week. He stated that there are times when there have been people waiting in line to play. During the summer people will be unable to play indoors at Douglass due to day camp but will be able to play outdoors at the court at Hessel Park. Staff is also pursuing options for play at Spalding Park.

Mr. DeLuce reported that several staff will attend training at the Scoville Zoo in Decatur tomorrow. Tony Clements will be the main speaker presenting his "88 Words to Success."

Mr. DeLuce reported that the Vince Gill and Amy Grant show at the Virginia Theatre is sold out. He also reported that Styx and Head East will perform at the theatre on April 2, 2014.

Mr. DeLuce reported that the Virginia Theatre projection roof project is progressing with an estimated completion date of April 1, 2014. The repairs from the broken pipe have been completed. He stated that staff continues to work on resolving the floor paint issue at the theatre.

Mr. DeLuce reported that due to weather conditions, the new Leonhard Recreation Center "soft opening" has been pushed back to April 21, 2014 and the grand opening to May 3, 2014.

Report of Officers

Attorney's Report

None

President's Report

President Petry asked the Commissioners if it would be okay to place approval of bids on the consent agenda as long as the items have been included in the budget. There were no objections from the Commissioners with placing bid items on the consent agenda for approval. Commissioners will have the opportunity to request that item be removed from the consent agenda and discussed separately.

Consent Agenda

President Petry stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and addressed separately. The items are as follows:

1. Minutes of the Special Board Meeting, January 29, 2014
2. Minutes of the Regular Board Meeting, February 12, 2014
3. Minutes of the Closed Session Meeting, February 12, 2014
4. Minutes of the Study Session Meeting, February 26, 2014

Vice President Griggs made a motion to approve the Consent Agenda items. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Commissioner Solon requested that more information be included in future minutes with regard to specific Board directives about matters brought before the Board for approval.

New Business

Approval to Proceed with Accepting Ownership of the Roger Ebert Statue

Mr. DeLuce presented the staff report. He reported that staff contacted the company that will make restoration on the Prayer for Rain statue to get an estimated cost to maintain the Roger Ebert statue. Mr. DeLuce stated that the company stated it would cost approximately \$1,000 per year. He also stated that it is possible for staff to be trained on maintaining the sculpture. There will be no increase in the Park District's insurance premium for insuring the sculpture.

Commissioner Solon updated the Board on action from the Champaign Parks Foundation March Board meeting. She reported that although the Park Board had suggested that any donation made by the Foundation toward the Ebert statue go toward maintenance, the Foundation Board voted to make a one time \$5,000 donation toward the construction of the statue. The Board also voted to not make a donation toward the maintenance of the statue as it did not believe that it was their mission to contribute money to the maintenance of an object that would become Park District property. As a voting member of the Foundation Board, Commissioner Solon sought direction on whether she should vote what she personally believes or the Board's consensus. Attorney Hall said it was suitable for the Board's designee to vote along the Board's lines. Commissioner Solon said the Foundation thought it was more important to donate money so the statue could be completed.

Vice President Griggs made a motion to direct the Executive Director to prepare an agreement for the Park District to take ownership of the Roger Ebert statue and an agreement with the City of Champaign for the land in front of the Virginia Theatre to locate the statue and maintain it. The motion was seconded by President Petry. The motion passed 5-0.

Discussion ensued. Mr. Anderson responded to questions from the Board. He reported Mrs. Ebert (Chaz) would designate any excess money towards one of three things: Ebertfest, the University of Illinois Film Center or the Virginia Theatre. Mr. Anderson said they could probably modify their budget to provide some maintenance funds if they go over in fundraising. In the literature that went out to potential donors the three areas were outlined. He would need to be certain that the major donors would be happy with a decision to divert funds to maintenance. There is also money in the sculpture budget for contingencies. Mr. Anderson thinks he can make the argument that maintenance is part of that. Commissioner Kuhl stated if there are additional funds she would be more comfortable setting aside some for maintenance. Mr. Anderson stated he thought he could work with that.

Consideration of Approval of Disbursements as of February 13, 2014

President Petry reported that staff recommended approval of disbursements for the period beginning February 13, 2014 through March 12, 2014.

Commissioner Kuhl made a motion to approve disbursements for the period beginning February 13, 2014 and ending March 12, 2014. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Ms. Wallace reported that Treasurer Wackerlin did review the bills. Commissioner McMahon requested that the entire list of bills be emailed to the Board prior to the meeting.

Approval of Bid to Purchase Playground Surfacing Mulch

Mr. Pope presented the staff report and responded to questions from the Board.

Commissioner Kuhl made a motion to award the bid to purchase playground surfacing mulch to low bidder, TFG Installation, Inc. of Armonk, New York, in the amount of \$24,660.00. The motion was seconded by Vice President Griggs. The motion passed 5-0. It was noted that while the company is based in New York, it does have a Chicago, Illinois location.

Approval of Bids to Purchase Pool Chemicals for 2014

Mr. Pope presented the staff report.

Vice President Griggs made a motion to award the bids to purchase pool chemicals for Sodium Hypochlorite 12.5% bulk to the respective low bidder, Mineral Masters Corporation, for an estimated cost of \$13,200.00; the bid for Diatomaceous Earth to the respective low bidder, Mineral Masters Corporation, for an estimated cost of \$587.50; the bid for Calcium Chloride to the respective low bidder, Brenntag Mid-South Inc., for an estimated cost of \$3,450.00; and the bid for Sodium Bicarbonate to the respective low bidder, Brenntag Mid-South Inc. for an estimated cost of \$2,072.00. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a Bid to Purchase a 14 Passenger Accessible Bus

Mr. Jones presented the staff report and responded to questions from the Board.

Commissioner Solon made a motion to award the bid to purchase a 14 passenger accessible bus, to the lowest responsible bidder, Midwest Transit Equipment, for the Chevy Star Craft, in the bid amount with trade-in of \$44,981. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Approval of Bid to Purchase Garments for 2014

Ms. Kuhlenschmidt presented the staff report. The items requested each year include staff uniforms, staff garments, volunteer shirts, program awards and participant garments. This year's bid of \$42,461.24 is lower than last year's \$52,913.70.

Vice President Griggs made a motion to award the bids to purchase garments to the lowest responsible bidders for each item that meets the specification for that item as follows, not to exceed \$42,461.24: Will Enterprises in the amount of \$20,646.45; Sunburst Sportswear in the amount of \$5,355.54; Midwest Silkscreening in the amount of \$4,743.50; Lands' End Business Outfitters in the amount of \$3,732.50; YBA Shirts in the amount of \$2,981.25; Lifeguard Store in the amount of \$2,786.25; Brownfield Sports in the amount of \$2,050.00; and Marathon Sportswear in the amount of \$165.75. This total deducts bid item #15 in the amount of \$109.06 as this item will not be purchased. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Approval of Ordinance No. 577: An Ordinance Providing for the Disposal of Personal Property Owned by the Champaign Park District of Champaign County

Ms. Kuhlenschmidt presented the staff report and responded to questions from the Board.

Commissioner Kuhl made a motion to adopt Ordinance No. 577: An Ordinance providing for disposal of personal property owned by the Champaign Park District, which will allow the Executive Director to dispose of one Prince tennis racket stringing machine. The motion was seconded by Vice President Griggs. The motion passed 5-0.

Old Business

None

Discussion Items

Mr. Crump gave an update on the proposed Douglass Park improvements. He stated that the Park District has not received word about the OSLAD grant. He reviewed the details of the map that was included in

the packet. Mr. Crump responded to questions and comments from the Board. He reported that staff would like to schedule a second public meeting at the Douglass Annex to receive comments. Ratio Architects would facilitate the discussion. Discussion ensued. The public meeting was scheduled for Thursday, April 3, 2014 to receive comments on the final design for Douglass Park.

Discussion continued. It was the consensus of the Board for staff to present the concept to the community as a whole and mail notification of the meeting to surrounding neighbors.

Comments from Commissioners

Commissioner Kuhl questioned whether the Foundation Board needed approval from the Board to make donations. Attorney Hall stated the Foundation's purpose is to act in the best interests of the Park District and has a fiduciary responsibility. Commissioner Solon stated the Board approves the members of the Foundation.

Commissioner McMahon inquired about the status of The Cage's proposal for use of the existing Leonhard Recreation Center. Attorney Hall responded that he was addressing the matter with the U.S. Department of Housing and Urban Development (HUD) about whether the Park District could proceed with a license agreement for use of the building. Mr. DeLuce stated that staff was preparing a draft of an agreement and having the facility inspected to ensure it can support batting cages.

Closed Session

Commissioner Kuhl made a motion to convene in Closed Session to address matters under the criteria stated below. The motion was seconded by Vice President Griggs. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Commissioner Griggs – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS, Par. 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body, Par. 120/2(c)(5) for the purchase or lease of real property for the use of the public body and Par. 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body; and Par. 120(c)(11) litigation, when an action against, affecting or on behalf of the particular public body has been filed and is pending before a court or administrative tribunal.

Return to Regular Meeting

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

Closed Session Action Item

Commissioner Solon made a motion authorizing the Executive Director to prepare a contract for legal counsel services for a two year term with Robbins Schwartz for Board consideration. The motion was seconded by Commissioner Griggs. The motion passed 5-0.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner McMahon. The motion passed unanimously and the meeting was adjourned at 10:09 p.m.

Approved:

Joseph A. Petry, President

Cindy Harvey, Secretary