

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE SPECIAL MEETING  
BOARD OF PARK COMMISSIONERS**

**June 25, 2014**

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, June 25, 2014 at 5:30 p.m., at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Commissioners Barbara Kuhl, Timothy McMahon, and Jane Solon, Treasurer Gary Wackerlin and Attorney Guy Hall.

Absent: Vice President Alvin Griggs.

Staff present: Joseph DeLuce, Executive Director, Andrea Wallace, Director of Finance, Bret Johnson, Acting Director of Operations, Megan Kuhlenschmidt, Director of Recreation, Tammy Hoggatt, Director of Human Resources, Jameel Jones, Director of Cultural Arts, Kevin Crump, Director of Planning, Design and Construction, Cindy Harvey, Assistant to the Executive Director/Board Secretary, and Stacey Cornell, Administrative Specialist.

**Call to Order**

President Petry called the meeting to order at 5:30 p.m.

**CPD Highlights**

Mr. Jones reported on the Playing in the Park event held at Spalding on Saturday, June 21. Approximately 150 people attended and enjoyed entertainment and activities including face painting, 3-point basketball, arts and crafts, and demonstrations by martial artists from Newberry's Leaders for Life.

Commissioner McMahon reported he went to Spalding Park on Sunday, June 22. He commented that a number of people were using the park for baseball, skateboarding, basketball, and picnicking. Commissioner McMahon commented that he thinks it is important to keep the activity in Spalding Park at a high level.

**Comments from the Public**

None.

**Presentations**

2013 Statewide Survey of Illinois Residents for IAPD

Mr. DeLuce presented the 2013 Statewide Survey for Illinois Residents for the Illinois Association of Park Districts (IAPD). The report was prepared by Market Probe and originally presented at the IAPD conference in April. Vice President Griggs attended the conference and requested it be presented at a Board study session.

Commissioner Solon arrived at 5:34 p.m.

Mr. DeLuce highlighted the report which indicates Illinois park districts continue to earn high levels of public esteem, trust, and perception for overall value. Park district facilities and properties are widely used, appreciated, and contribute to the quality of life in their communities.

The report further highlighted that there is a clear opportunity to connect park districts' contributions in communities with helping to address critical local issues (e.g., public safety, jobs, local economic improvement, excellent value, public partnerships, and programs for families and people of all age groups).

#### Public Perception Survey Report

Ms. Kuhlenschmidt presented the Champaign Park District Public Perception Survey Report. She made it known it is not a representative or scientific survey, but is useful for identifying trends. The number of completed surveys was 249. The majority of respondents were between the ages of 25-55, female, with two or fewer children and Caucasian. The top responses regarding what people think about the Champaign Park District were: community-oriented, fun, affordable, and family friendly. Ms. Kuhlenschmidt reported the marketing staff plans to conduct this survey annually but broaden its reach. The new website will also have a "Tell us how we're doing" feature for additional feedback.

#### **Action Items**

Commissioner Solon recommended reordering the agenda moving Item No. E. 2, "Approval of an Agreement for use of the Roger Ebert Sculpture" to before Item No. E. 1, "Approval of Accepting the Roger Ebert Sculpture, "C-U at the Movies." President Petry concurred and there were no objections from the Board.

#### Approval of an Agreement for use of the Roger Ebert Sculpture

Attorney Hall presented an update and responded to questions from the Board. Mrs. Ebert's attorney added language giving the Ebert Foundation and Mrs. Ebert the grant of a license to provide, sell, and offer for sale miniature replicas (maquettes), photographs or plaques of the Sculpture for any purpose including without limitation, fundraising purposes relating to Ebertfest. Mr. Hall indicated the agreement states that if the Park District would like to sell items with the likeness, Mrs. Ebert's written consent would need to be obtained. Additional highlights of the agreement include permission for the Park District to use images for the promotion of Ebertfest, but not for commercial purposes. Roger's likeness could not be commercialized without Mrs. Ebert's permission. The term of the Agreement is ten years and shall automatically renew for three successive periods of ten years.

Commissioner Solon made a motion to approve a License Agreement between the Champaign Park District and Chaz Ebert and The Ebert Company, Ltd. concerning use of the Roger Ebert sculpture. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

#### Approval of a Resolution Accepting the Roger Ebert Sculpture, "C-U at the Movies"

Mr. DeLuce reported he met with Scott Anderson who reported that once all expenses have been paid regarding the sculpture, any excess funds would be given to the Park District.

Commissioner Solon made a motion to approve a resolution accepting the Roger Ebert Sculpture, "C-U at the Movies." The motion was seconded by Commissioner Kuhl. The motion passed 4-0.

#### Approval of FY14-15 Executive Director's Performance Goals

Commissioner Kuhl made a motion to approve the FY14-15 Executive Director's Performance goals. The motion was seconded by Commissioner McMahon. The motion passed 3-1 with Commissioner Solon opposed.

## **Discussion Items**

### Lease of Park Area with Human Kinetics

Mr. DeLuce presented the staff report and responded to questions from the Board. Brian Holding, the CEO of Human Kinetics, is agreeable to amending the current five year lease for an additional ten years with an additional ten year renewal option. Additional proposed amenities to be added to this site include a half-court basketball court, two soccer fields, and a grass volleyball court. Human Kinetics is willing to donate \$3,000 towards the soccer goals. Discussion ensued.

President Petry commented that he would like to see both the Park District and Human Kinetics having the option to renew the lease.

It was the consensus of the Board to proceed with negotiating and amending the lease with Human Kinetics. This item will be presented to the Board at a later date for consideration and approval.

### Fuel Tank Remediation Plan to Remediate the Site in Operations

Mr. Johnson reported that underground fuel tanks were removed from the operations parking lot in December 1994. During the removal process by Bodine Environmental Services, it appears at least one of the tanks had been leaking. In order to comply with the order from the Illinois Environmental Protection Agency, remediation is required. This process has three phases.

It was the consensus of the Board to proceed with "Step 1" of the fuel tank remediation plan for the site. This item will be presented to the Board at a later date for consideration and approval.

### Revisions to the Employment Manual

Ms. Hoggatt presented the staff report and responded to questions from the Board. The proposed changes submitted include, removing Department Heads from the anti-nepotism policy; adding a policy to inform staff of Park District taxable fringe benefits; revision of the internet use policy regarding social media; and the addition of a code of ethics policy. Discussion ensued.

It was the consensus of the Board to proceed with the revisions to the employment manual. This item will be presented to the Board at a later date for consideration and approval.

### Champaign Park District Logo

Ms. Kuhlenschmidt presented the staff report and responded to questions from the Board. The last update to the Park District logo was a minor one in 2002. Ms. Kuhlenschmidt introduced three new options created by Thunderstruck Design Company as part of the Park District's website re-design contract. Discussion ensued.

Commissioner Solon was not in favor of Design 2: CPD Tree since it reminded her of Ohana, a local pool and patio business. Commissioner Kuhl commented that she would like to see cultural arts included in the mission statement. Commissioner Petry commented that if a change was to be made to the logo, the choices be put out to the public for comments. Commissioner McMahon asked for additional design options to be brought back to the Board for consideration.

It was the consensus of the Board to consider updating the Champaign Park District logo. Ms. Kuhlenschmidt was directed to gather itemized cost information and additional design options for presentation to the Board.

**Comments from Commissioners**

Commissioner Solon complimented the job Laura Auteberry did in obtaining the Virginia Theatre grant of \$750,000 through the Illinois Museum Fund.

**Closed Session**

Commissioner Kuhl moved as set forth below to convene into Closed Session. The motion was seconded by Commissioner Solon. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; President Petry – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; 120/2(c)(5) for the purchase or lease of real property for the use of the public body; and 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body.

**Return to Regular Meeting**

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

**Adjourn**

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 4-0 and the meeting was adjourned at 6:51 p.m.

Approved:

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Alvin S. Griggs, Vice President

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Cindy Harvey, Secretary