

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS**

July 9, 2014

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, July 9, 2014 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. Vice President Griggs presided over the meeting.

Present: Vice President Alvin Griggs, Commissioners Barbara Kuhl, Timothy McMahon, and Jane Solon and Attorney Guy Hall.

Absent: President Joseph Petry and Treasurer Gary Wackerlin.

Staff present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Planning, Design and Construction, Megan Kuhlenschmidt, Director of Recreation, Jameel Jones, Director of Cultural Arts, Bret Johnson, Interim Director of Operations, and Stacey Cornell, Administrative Specialist.

Tim Mitchell, a reporter with the News-Gazette, was in attendance. Two members of the public were also present.

Call to Order

Vice President Griggs called the meeting to order at 7:00 p.m.

CPD Highlights

Commissioner Solon commented that the Roger Ebert sculpture dedication on July 3rd at the Virginia Theatre went very well with more people than expected. Commissioner Kuhl offered congratulations to staff on the Ice Cream and Independence concert at the Virginia Theatre. She reported receiving compliments that it was one of the best ever.

Comments from the Public

None.

Communications

Vice President Griggs circulated the communications.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of June 2014

Ms. Wallace presented the Treasurer's Report in Mr. Wackerlin's absence. She stated that the Park District has begun receiving tax revenues which accounted for most of June's income.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of June 2014. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Executive Director's Report

Volunteer of the Month

Ms. Kuhlenschmidt reported that Carol Cope was chosen as the June Volunteer of the Month. Ms. Cope was recognized for her volunteer efforts at the Virginia Theatre and numerous special events. She was presented with a certificate of appreciation and bag of goodies.

The Board thanked Ms. Cope for her efforts.

General Announcements

Mr. DeLuce reported that listed #1 on the "23 Things You Need to Know About Champaign-Urbana Before You Move There" is that the Historic Virginia Theatre is Entertainment Central! He also reminded everyone that Performances in the Park is Sunday, July 13 from 12:00 p.m. to 3:00 p.m. in Spalding Park. Youth theatre and dance arts will be performing. Mr. DeLuce reported the Virginia Theatre season brochure is at the printer. Staff is working to have it inserted in the News-Gazette. Disney's *Frozen Sing-A-Long* will be shown at the Virginia Theatre July 24-26. Admission is \$5. Mr. DeLuce commented that he would like to have a new photo of Commissioners taken at a later date.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Solon reported the Foundation had not yet met for the month of June. She encouraged Commissioners to sell the car raffle tickets they were given previously. The money raised benefits the youth scholarship fund.

Report of Officers

Attorney's Report - Ordinance No. 583

Attorney Hall recommended approval of Ordinance No. 583, Annexing Territory Pursuant to Petition (3901 and 4114 W. Springfield Avenue). He noted that the typographical error in the legal description had been corrected.

Commissioner Solon made a motion to approve Ordinance No. 583. A copy of the ordinance is attached to the minutes. The motion was seconded by Commissioner McMahan. The motion passed 4-0.

President's Report

Vice President Griggs reported that the Champaign County Design and Conservation Foundation (CCDC) met earlier in the day and had discussions regarding the Kickapoo Trail.

Consent Agenda

Vice President Griggs stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and addressed separately. The items are as follows:

1. Approval of Minutes of the Public Hearing and Regular Board Meeting, June 11, 2014
3. Approval of Minutes of the Special Board Meeting, June 25, 2014
4. Approval of Minutes of the Closed Session Meeting, June 25, 2014
5. Approval of a Resolution Regarding Disposal of Audio or Video Recordings of Closed Meetings
6. Approval of Bid and Authorization for the Executive Director to enter into a Contract with Duce Construction in the amount of \$61,915.00 for the Replacement of Basketball Court Surfaces at Glenn and Eisner Parks

7. Approval of Lease of Park Area Between the Park District and Human Kinetics

Staff reported that Commissioner Solon suggested revisions to Item 2, Minutes of the Closed Session Meeting, June 11, 2014. Mr. DeLuce also reported that Attorney Hall brought forward some ideas, issues and funding possibilities regarding Item 8, Fuel Tank Remediation Plan and Acceptance of Quote from Bodine Environmental Service to remediate the site. He recommended moving the Items #2 and 8 to the August 13 Regular Board Meeting for consideration of approval.

Commissioner Kuhl made a motion to remove consent agenda Item 2: Approval of Minutes of the Closed Session Meeting, June 11, 2014, and Item 8: Approval of Fuel Tank Remediation Plan and Acceptance of Quote from Bodine Environmental Service to remediate the site. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Commissioner Kuhl made a motion to approve consent agenda Items 1 and 3-7. The motion was seconded by Commissioner Solon. The motion passed 4-0.

New Business

Approval of Disbursements as of June 12, 2014

Staff recommended the approval of disbursements for the period beginning June 12, 2014 and ending July 9, 2014. Ms. Wallace reported Treasurer Wackerlin had reviewed the disbursements and recommended approval.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning June 12, 2014 and ending July 9, 2014. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Approval of a Bid to Purchase and Install the Springer Dance Floor

Mr. Crump presented the staff report and responded to questions from the Board. The recommended floor will provide a safer surface for participants and allow a wider array of dance programs to be offered, including tap and certain forms of ballet. He reported that Sullivan Enterprises is an installer for Harlequin Dance Floors. Staff recommended approval of the thicker floor which will have greater longevity and more varied uses.

Mr. DeLuce clarified that the expenditure to repair termite damage at the Springer Cultural Center was at the front entrance and unrelated to the dance floor. Mr. Jones reported that the dance program has numerous participants, performs and does outreach. Members of the dance program are scheduled to perform at the upcoming Performances in the Park at Spalding Park July 13.

Commissioner Kuhl made a motion to accept the bid and authorize the Executive Director to enter into a contract with Sullivan Enterprises, Inc. in the amount of \$46,124.12 for the purchase and installation of the Springer dance floor. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Approval of a Bid for Douglass Park Renovations

Mr. Crump presented the staff report and responded to questions from the Board. The Douglass Park renovation project includes a new spray ground, park path, picnic pavilion, exercise nodes and ball field. The low bid for these items is \$758,810.00. This figure includes \$7,490.00 for the replacement of sanitary pipe, if necessary, that due to a staff oversight was not included in the report to the Park Board seeking approval of a \$751,320.00 expenditure. Mr. Crump noted that Alternate 1 is the addition of site lighting as requested by the Board. Alternate 2 is the addition of integral color to concrete at the equipment nodes and spray ground which will add a level of safety differentiation and another layer of protection to increase the longevity of the surface due to the expected overuse. Mr.

Crump explained that it does not include a replacement playground, fitness equipment, horseshoe pits or landscaping which were part of the \$300,000 OSLAD grant the Park District received and must be completed to meet its requirements. He stated that these items will be budgeted through the 2015/2016 Capital Budget process with installation being completed in-house. The project's total cost is estimated to be \$935,810.00. The redevelopment of Douglass Park amount included in the 2014/2015 Capital Improvement budget is \$650,000 plus ADA Douglass Park Renovations of \$50,000. The Capital Budget also has \$115,000 for lighting for Douglass Park or Parkland Way paving. Ms. Wallace stated the shortfall of budgeted funding, \$120,810.00, would come from reserve or short-term financing. Discussion ensued.

Commissioner Solon made a motion to accept the lowest, responsive bid and authorize the Executive Director to enter into a contract with the Dodds Company of Champaign, Illinois, in the amount of \$758,810.00 for the renovation of Douglass Park, including Alternates 1 and 2 as well as the appropriation of funds to complete the renovation project. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Approval of a Bid to Purchase a Wide Area Mower

Mr. Johnson presented the staff report and responded to questions from the Board. The new mower will replace the current 2005 John Deere 1600 Turbo that has reached the end of its lifecycle. The bid specifications required the mower engine to be Tier 4 compliant, which is a government mandated emissions standard for diesel engines going into effect January 2015. Tier 4 standards require significant reductions of particulate matter and nitrogen oxides. He stated that this standard is also in line with the Park District's strategic plan goal of expanding its environmental efforts. Three of the five bids received did not meet the Tier 4 engine specification.

Commissioner Solon made a motion to accept the bid and authorize the Executive Director to enter into a contract with the lowest, responsive bidder, MTI Distributing in the amount of \$46,934.00 with trade-in for the purchase of one new Toro Groundsmaster 4000-D mower. The motion was seconded by Commissioner McMahon. The motion passed 4-0.

Approval of Ordinance No. 584: An Ordinance Providing for the Disposal of Personal Property Owned by the Champaign Park District of Champaign County

Mr. Johnson presented the staff report and responded to questions from the Board. Approval of Ordinance no. 584 will allow for disposal of the 2005 John Deere 1600 Turbo mower which will be traded toward the purchase of the new Toro Groundsmaster 4000-D mower at a value of \$5,500. Commissioner McMahon asked if the trade-in value was included in the bid for the new mower and was informed it was a net figure. He inquired if it should be a base or gross amount minus the trade-in for purchase. Ms. Harvey commented that in the future it could be presented that way.

Commissioner Kuhl made a motion to adopt Ordinance No. 584: An Ordinance providing for disposal of personal property owned by the Champaign Park District which will allow staff to dispose of one 2005 John Deere 1600 Turbo Wide Area Mower. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Old Business

None.

Discussion Items

Champaign Park District Logo

Ms. Kuhlenschmidt presented the staff report and responded to questions from the Board. Three logo designs were shown at the June 25, 2014 Special Board Meeting. At the Board's request she presented additional designs: (1) CPD Leaf, (2) "At" the Park, (3) Traditional Tree with Border, and

(4) Person as Tree Trunk. Ms. Kuhlenschmidt also outlined the costs associated with changing the logo from the current design. Discussion ensued.

It was the consensus of the Board not to solicit public comments on the designs. The Board consensus was to implement the logo change at one time instead of phasing over several years. Commissioner Kuhl suggested changing the logo in 2015/16 in an effort to provide sufficient time for planning. She commented that the introduction of the new logo should not be rushed. Commissioner Kuhl said the reveal of the new logo should be made special and have an exciting unveiling. It was also the consensus of the Board to launch the new website with the current logo. Discussion ensued.

After a poll of Commissioners and staff in attendance it was the consensus of the Board to move forward with the “dancing tree” design that was originally presented at the June 25, 2014 Special Board Meeting.

Comments from Commissioners

None.

Closed Session

Commissioner Kuhl moved as set forth below to convene in Closed Session. The motion was seconded by Commissioner McMahon. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner McMahon – yes; Vice President Griggs – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; 120/2(c)(5) for the purchase or lease of real property for the use of the public body; 120/2(c)(6) for the setting of a price for sale or lease of property owned by the public body, and 120/2(c)(21) for the discussion of minutes of meetings lawfully closed under this Act, whether for purpose of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

Return to Regular Meeting

Following the adjournment of the Closed Session, the Board reconvened in open meeting.

Closed Session Item Action

Consideration of Approval to Make Available for Public Viewing Closed Session Minutes

Commissioner Kuhl made a motion to make available a portion and/or entire minutes from Closed Session meetings on October 23, 2013 (partial); February 12, 2014 (partial); March 12, 2014 (partial); and April 9, 2014 (partial) for public viewing which were reviewed for that purpose. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner McMahon. The motion passed 4-0 and the meeting was adjourned at 8:25 p.m.

Approved:

Joseph A. Petry, President

Cindy Harvey, Secretary