

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR MEETING
BOARD OF PARK COMMISSIONERS**

September 10, 2014

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, September 10, 2014 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Petry presided over the meeting.

Present: President Joseph Petry, Vice President Alvin S. Griggs, Commissioners Barbara J. Kuhl, and Jane L. Solon, Treasurer Gary Wackerlin and Attorney Guy Hall.

Absent: Commissioner Timothy P. McMahon

Staff present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Operations and Planning, Jameel Jones, Director of Cultural Arts, Tammy Hoggatt, Director of Human Resources, and Stacey Cornell, Administrative Specialist.

Members of the public were in attendance. Tim Mitchell, a reporter with the News-Gazette, was also present.

Call to Order

President Petry called the meeting to order at 7:00 p.m.

CPD Highlights

Commissioner Kuhl congratulated Joe DeLuce on being named as a fellow of the prestigious American Academy for Park and Recreation Administration. She stated it was a tremendous recognition and she is proud to have him as the District's Executive Director. Mr. DeLuce reported that former General Manager Bob Toalson and local citizen Joe Bannon are also members. He also stated former marketing director Amy Hurd is being inducted this year.

Commissioner Solon congratulated the Virginia Theatre staff for another fine performance. The Lyle Lovett and His Large Band concert was exceptional.

President Petry commented positively about the trail surrounding Kaufman Lake. He complimented staff on getting the project completed and obtaining grants for it.

Comments from the Public

Sheri Wachala, 1707 Glenn Park Drive, Champaign, addressed the Board regarding changing the hours at Glenn Park. Current hours are 5:00 a.m. - 11:00 p.m. She requested the posted hours be dawn to dusk as they are at numerous other parks. Ms. Wachala reported there have been issues within Glenn Park. Mr. DeLuce stated that three teenagers were banned from the park. Mr. Crump reported a sign with hours of dawn to dusk has already been installed.

Communications

President Petry circulated the communications.

Presentation

T.J. Blakeman, Planner II with the City of Champaign Planning Department, made a presentation about the Enterprise Zone Recertification process. He introduced Bruce Knight, City of Champaign Planning and Development Director, Kathy Larson, Champaign County Regional Planning Commission Economic Specialist, and Erik Kotewa, Deputy Director of the Champaign County Economic Development Corporation. Mr. Blakeman and Mr. Knight responded to questions from the Board. Mr. Blakeman reported the purpose of the State of Illinois Enterprise Act is to stimulate economic growth and neighborhood revitalization. It provides two locally administered programs: sales tax exemption and property tax abatement. He stated all enterprise zone certifications statewide are ending and

reapplication through a competitive process will need to be made in order to continue. The City is hoping to strengthen its application by partnering with local taxing districts. The enterprise zone map will change with the new application. He reported that within it sub areas may be created to target specific neighborhoods. The benefits of adding partners are that the state is looking for better cooperation among communities on economic development; the programs become more powerful with a large amount of property tax abatement; and multiple partners may allow abatement periods to be shorter. Enterprise zone recertification goals are to promote job growth; encourage reinvestment in declining commercial areas; encourage infill development and reinvestment in existing building stock; and have measurable outcomes. The new guidelines would allow customized programs that meet the goals of the individual taxing districts; flexibility in the amount and term of abatement; creation of sub zones; and the ability to revise the program. He reported the City of Champaign plans to submit a joint application with Champaign County. This team is asking the District to consider joining the Enterprise Zone Program. They would like permission to talk with staff concerning an agreement. Discussion ensued.

Mr. Blakeman reported the current six programs are: 1. single family residential; 2. commercial; 3. hotel conference centers; 4. rehabilitation; 5. industrial; and 6. planned development. New well-defined programs will replace these. He stated all of the enterprise zones are expiring and when the State reauthorized the program, it was changed. Mr. Blakeman stated the areas of Bristol Park, Garden Hills and Spalding Park would be included, in addition to planning area 14 which is directly west of the Bresnan Meeting Center and south to Kirby Avenue (western side of Centennial Park). President Petry asked what it would mean to assist. Mr. Knight said assisting would be in the form of property tax abatement. Any increase in property values created by projects would result in a direct abatement to the person who does the project. Mr. Blakeman stated there can also be a designated zone organization. For example, a not for profit entity may be set up with specific goals. They could accept donations and the donor could obtain twice the tax benefit. Commissioner Solon inquired if the donation could be "in-kind." Mr. Knight's presumption was, yes, if it has cash value. The District's yearly average abatement for the past 12 years was \$142,675. The total enterprise zone construction value for 2013 was \$18,606,710. Mr. Knight stated the abatement is foregone revenue, it is not out-of-pocket. It is on the new growth in taxes resulting from projects. Vice President Griggs inquired about job growth. Mr. Blakeman stated reporting has been spotty and he did not feel the numbers were accurate. He stated that he could send the numbers to Mr. DeLuce for distribution. Mr. Blakeman reported that the new zone map would be in consultation with the partners. The plan would be to have a representative from each agency participate in the team meetings.

It was the consensus of the Board to have staff participate in discussions with the City on becoming a partner in the Enterprise Zone Program.

Treasurer's Report

Consideration of Acceptance of the Treasurer's Report for the Month of August 2014

Mr. Wackerlin presented the Treasurer's Report for the month of August 2014. He stated that the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of August 2014. The motion was seconded by Vice President Griggs. The motion passed 4-0.

Executive Director's Report

Volunteer of the Month

Mr. DeLuce reported that John Schmitt was chosen as August Volunteer of the Month. He was recognized for his efforts with the youth soccer program. Mr. Schmitt was in attendance and was presented with a bag of gifts in appreciation.

The Board thanked Mr. Schmitt for his efforts.

General Announcements

Mr. DeLuce presented t-shirts from the Taste of Champaign-Urbana and C-U Days to the Board.

Mr. DeLuce reported Vice President Griggs and he will be attending the National Recreation and Park Association Congress in Charlotte, North Carolina. He also stated the Park District has applied for seven Illinois Association of Park District (IAPD) and several Arts, Culture and Education (ACE) awards.

Leonhard Recreation Center Update

Ms. Wallace presented an update on the Leonhard Recreation Center construction budget and responded to questions from the Board. The overall project was budgeted at \$5,997,400. A \$2.5 million PARC grant is included in the funding sources. Half of that grant money has been received and the other half is expected in 2015. She noted the building of the facility did finish under budget by approximately \$4,500, not including audit fees which have yet to be finalized. Ms. Wallace stated staff time was not included in the line item for landscaping, however, it could be determined. Commissioner Kuhl suggested having a policy or procedure detailing that when a grant is involved, the paperwork will be filed within a set number of days. Ms. Wallace reported that the grant awarded for this project requires an audit.

Mr. DeLuce reported the Leonhard day camp averaged 154 youths per week, with an enrollment of 1,620 for eleven weeks. The camp had \$161,290 in revenues and \$117,780 in expenses for a net of \$43,510. These figures are almost double from previous years. He also stated there have been 276 room reservations totaling \$5,897 in revenue, 23 birthday parties totaling \$2,990 in revenue, 2,530 daily admissions totaling \$12,461 in revenue, 14 supervised free time participants for six dates and 759 memberships sold totaling \$31,140. Mr. DeLuce reported there have been issues with the flooring in the activity rooms. It has ridges that collect dirt making it hard to clean.

Douglass Park Update

Mr. Crump gave a construction update on Douglass Park and responded to questions from the Board. The circulation path and exercise nodes in the northeast quadrant are complete. The contractor is currently working on the concrete path and plaza around the existing ball field. He stated the new ball field has been excavated. The electrical lines are in the ground with the poles due in seven weeks. The water spray ground has been excavated after being moved 30 feet north due to proximity to a power line. He reported a new waterline has been installed. Park District staff removed the playground and fibar.

Ms. Wallace gave a financial update on Douglass Park and responded to questions from the Board. She reported the total project cost to date is \$1,017,498.

Commissioner Kuhl commented she would like reports showing the total cost of the project. Commissioner Solon stated she is interested in documenting the cost of District's staff time. Vice President Griggs inquired about timely requests for funds from the State of Illinois and if it is late, whether the District receives interest. Ms. Wallace reported the District has not received interest from the State when payments are late.

It was the consensus of the Board to list the total amount paid to Dodds Company as general contractor as one line item in future reports.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Solon presented the Foundation Board's request for a joint meeting to discuss the Board's expectations of the Foundation Board. The date and time of Wednesday, October 22 at 5:00 p.m. was proposed. Discussion ensued.

It was the consensus of the Board to see if Wednesday, September 24 at 5:00 p.m. would be agreeable for the Foundation Board. The Board study session would immediately follow.

Commissioner Solon reported that there are two tentative dates for a land donor reception, November 6 or 13, and the Board would be invited. The event will thank those who have donated property and be held at the Champaign Country Club. She stated that almost half of the District's land had been donated.

Commissioner Solon reported the car raffle raised approximately \$5,000 for the youth scholarship fund.

Report of Officers

Attorney's Report-Ordinance No. 585

Attorney Hall recommended approval of Ordinance No. 585, Annexing Territory Pursuant to Petition (4202 West Springfield Avenue).

Commissioner Solon made a motion to approve Ordinance No. 585. A copy of the ordinance is attached to the minutes. The motion was seconded by Vice President Griggs. The motion passed 4-0.

President's Report

President Petry reported he attended the 2nd Annual IAPD Legislative Awareness Picnic in Joliet and it was a very nice event. He also attended an IAPD golf outing on August 27 in New Lenox.

Consent Agenda

President Petry stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately. The items are as follows:

1. Approval of the Minutes of Regular Board Meeting, August 13, 2014.
2. Approval of Bid and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, All Inclusive Recreation, in the amount of \$22,289.32 to purchase exercise equipment for Douglass Park.
3. Approval to reject the Base Bid and accept the Alternate Bid and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, A&R Mechanical Services, Inc., in the amount of \$33,595.00 for the installation of a full-size basketball court at Human Kinetics Park.
4. Approval of Base Bid and Alternate Services and Authorization for the Executive Director to enter into an Agreement with the low, responsive bidder, JMC Serve, Inc., in the amount of \$32,002.00 for the provision of janitorial services for a two year period with the option to extend for an additional one year.

Commissioner Solon made a motion to approve the consent agenda. The motion was seconded by Vice President Griggs. The motion passed 4-0.

New Business

Approval of Disbursements as of August 14, 2014

Staff recommended the approval of disbursements for the period beginning August 14, 2014 and ending September 10, 2014.

Commissioner Kuhl made a motion to approve the list of disbursements for the period beginning August 14, 2014 and ending September 10, 2014. The motion was seconded by Vice President Griggs. The motion passed 4-0.

Approval of a Resolution Initiating the 2014 General Obligation Bond Issue

Staff requested Board approval of a resolution stating the Park District's need and intent to issue \$1,084,000.00 of General Obligation Bonds for FY14-15.

Vice President Griggs made a motion to approve a resolution stating the Park District's need and intent to issue \$1,084,000.00 of General Obligation Bonds for FY14-15. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of a Resolution Setting a Public Hearing on Proposed Bond Issue

Staff requested Board approval of a Resolution to set a Public Hearing for Wednesday, October 8, 2014 at 7:00 p.m. at the Bresnan Meeting Center to discuss the issuance of \$1,084,000.00 of bonds for the purpose of providing funds for capital improvements. As required by law, a public hearing must be set for the purpose of receiving public comments on the Board proposal to sell bonds.

Vice President Griggs made a motion to approve a Resolution to set a Public Hearing for Wednesday, October 8, 2014 at 7:00 p.m. at the Bresnan Meeting Center to discuss the issuance of \$1,084,000.00 of bonds for the purpose of providing funds for capital improvements. As required by law, a public hearing must be set for the purpose of receiving public comments on the Board proposal to sell bonds. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of Ordinance No. 586: An Ordinance Providing for Disposal of Personal Property Owned by the Champaign Park District of Champaign County

Staff requested that the Board adopt Ordinance No. 586: An Ordinance Providing for Disposal of Personal Property owned by the Champaign Park District, which allow for disposal of computer equipment listed in Attachment A to the ordinance.

Vice President Griggs made a motion to approve adopting Ordinance No. 586: An Ordinance Providing for Disposal of Personal Property Owned by the Champaign Park District, which allow for disposal of computer equipment listed in Attachment A of the ordinance. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of a Resolution Ratifying and/or Approving Change Order Nos. 1 through 5 to the Douglass Park Redevelopment Project

Staff requested that a resolution approving Change Order Nos. 1-5 to the Douglass Park Redevelopment Project be ratified and/or approved by the Park Board as this work is germane to the original contract as signed, in the best interests of the Park District, and was not reasonably foreseeable at the time the contract was signed. Discussion ensued.

Mr. Crump reported that RATIO Architects had been contacted for explanations of the change orders and in particular, #5, regarding the discovery of an un-marked electrical main line resulting in the moving of the spray pad further north. Commissioner Solon stated the error is an additional cost to the District, but was no fault of the District's or the contractors. President Petry commented that he did not think the expenses should be borne by the taxpayers. Mr. DeLuce stated he would wait on the reply from RATIO then work with Attorney Hall to see if any funds could be recouped. Attorney Hall also suggested using extra due diligence on the Spalding Park project to hopefully avoid a similar circumstance in the future.

Commissioner Kuhl made a motion to approve a resolution ratifying Change Order Nos. 1-5 to the Douglass Park Redevelopment Project be ratified and/or approved by the Park Board as this work is germane to the original contract as signed, in the best interests of the Park District, and was not reasonably foreseeable at the time the contract was signed. The motion was seconded by Vice President Griggs. The motion passed 4-0.

Old Business

None.

Discussion Items

None.

Comments from Commissioners

Vice President Griggs commented that he attended a meeting of the Champaign County Design and Conservation (CCDC) earlier in the day. Susan Stone, one of the organizations founders passed away. CCDC is planning a tribute for her with the Urbana Park District. Vice President Griggs is hopeful the District could be involved with the legacy tree program CCDC is offering. He stated CCDC is also fundraising for the Kickapoo Rail Trail.

Mr. DeLuce reported that the management team had recently toured Arlington Heights and Schaumburg park districts. The emerald ash borer infestation has killed or damaged many trees in the area. One city may lose approximately 1,000 trees. Mr. Crump reported that currently the District is treating 13 trees and has lost a couple. Mr. DeLuce also reported that the group observed playgrounds with a fibar and poured in place safety surfacing combination that may save money.

Commissioner Kuhl suggested sending on behalf of the Board a note of congratulations to Scott Miller, Champaign Parks Foundation Board Member, for being named Central Illinois Business magazine's Forty Under 40 Man of the Year. President Petry commented that perhaps an advertisement could be placed in the News-Gazette recognizing and thanking Mr. Miller.

Commissioner Kuhl inquired about the status of the Urbana and Champaign Sanitary District issue. Mr. DeLuce reported Mr. Crump and he had met with its executive director and the matter will be on a future agenda.

Commissioner Kuhl suggested reviewing all park hours at a future meeting. Mr. DeLuce stated it is difficult to close lit parks at dusk. Commissioner Kuhl stated parks like Hessel are thoroughfare areas to get to other places. She suggested having uniform hours for each type of park.

Closed Session

None.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Vice President Griggs. The motion passed 4-0 and the meeting was adjourned at 8:35 p.m.

Approved

Joseph A. Petry, President

Cindy Harvey, Secretary