

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE STUDY SESSION
BOARD OF PARK COMMISSIONERS**

September 28, 2016

The Champaign Park District Board of Commissioners held a Study Session on Wednesday, September 28, 2016 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President McMahan presided over the meeting.

Present: Timothy P. McMahan, Vice President Craig W. Hays, Commissioners Alvin S. Griggs, Barbara J. Kuhl, and Jane L. Solon, Treasurer Wackerlin and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Kevin Crump, Director of Operations and Planning, Jameel Jones, Director of Recreation, and Tammy Hoggatt, and Director of Human Resources, Information Technology and Risk.

Other staff were present as well as members of the public.

Call to Order

President McMahan called the meeting to order at 5:30 p.m.

Presentations

Indoor Aquatic Facility Types and Operations

George Deines with Councilman-Hunsaker presented an overview and answered questions about indoor aquatic facility types and operations. Councilman-Hunsaker has conducted aquatic center design and planning for 46 years. It has completed over 1,000 projects, conducted over 200 aquatic studies and has offices in St. Louis, Dallas, Denver, and Los Angeles. He discussed the feasibility process; aquatic user groups; year-round programming potential; trends in indoor aquatics; questions to consider; and next steps. Discussion ensued about whether the focus should be Spalding Park and whether there is a need to conduct a community wide assessment to determine the needs at Spalding Park and pursue possible partnerships. The Board directed the Executive Director to research options to proceed with a community wide survey and report at the next Board meeting.

The Board thanked Mr. Deines for the presentation and stated that it was very informative.

Comments from the Public

There were no comments from the public.

Discussion Items

Hessel Park Phase 2 and 3 Timeline

Mr. DeLuce reported that he shared a timeline for Hessel Park Phase 2 and 3 project prepared by Mr. Crump. He stated that staff was asked if it was possible to begin construction in March or April 2017 instead of August 2017 as recommended by staff. Discussion ensued about the pros, cons, and options for beginning construction in March/April or August of 2017. Mr. Crump discussed the timeframe for the bid process and reasons to delay start of construction until August 2017.

After discussion, it was the consensus of the Board to proceed with beginning construction in August of 2017.

New Federal Overtime Rule

Mr. DeLuce reported that the Chamber of Commerce in 21 states are suing the Federal government over the new overtime rule. He also reported that is currently a Bill in the House to extend the deadline until June of 2017. Mr. DeLuce stated that staff was seeking Board feedback on moving forward with the new overtime limits.

Ms. Hoggatt reported that the report to the Board recommends three options for consideration. She stated that no changes will be made until December 1, 2016 just in case there is a delay in when the new rule takes effect. Ms. Hoggatt stated that there has been discussion about a phased in increase. Discussion ensued about the four identified positions whose wages are being recommended for increases, and address other staff being paid or accruing comp time for any hours over 40 hours worked in a week.

It was the consensus of the Board to support Option 3, increase the wages of the four identified positions that require more than 40 hours per week and observe other positions and hours worked over the next year to determine if other changes need to be recommended, as well as allow staff the option to be paid or accrue comp time for any hours over 40 hours worked per week. Ms. Hoggatt reiterated that no changes will be made before December 1, 2016.

Policies

- a. Administrative Succession Procedure Policy
- b. Auditing Services Policy
- c. Bonded Indebtedness Policy
- d. Capital Improvements Plan Policy
- e. Compensation of Officers and Employees Policy
- f. Comprehensive Revenue Policy
- g. Designation of Depositories Policy
- h. Executive Director and Park Board of Commissioners Relationship Policy
- i. Investment Policy
- j. Primary Functions of the Park District Board

Mr. DeLuce reported that staff received several comments about the various policies from Commissioners. He stated that Ms. Harvey was working on making changes suggested by Commissioners. Discussion ensued about suggested changes to the policies addressed. Commissioner Kuhl expressed concern about the Park District investing in "commercial paper" in connection with the Investment Policy.

Comments from Commissioners

Mr. DeLuce reported that Flannel Fest and the domino mattress event went well.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Griggs. The motion passed 5 - 0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Griggs – yes; Vice President Hays – yes; President McMahon – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(1) for the discussion of the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body, or legal counsel for the public body; (c)(2) collective negotiating matters involving the public body; 120/2(c)(5) for the purchase or lease of real property for the use of the public body; (c)(6) for the setting of a price for sale or lease of property owned by the public body; and (c)(11) to address litigation that is probable or imminent.

Reconvene into Open Session

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Action Item from Executive Session, If Any

None.

Adjourn

There being no further business to come before the Board, Commissioner Griggs made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 4-0 and the meeting was adjourned at 7:40 p.m.

Timothy P. McMahon, President

Cindy Harvey, Secretary