

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE ANNUAL MEETING AND
REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

May 9, 2018

The Champaign Park District Board of Commissioners held an Annual Meeting on Wednesday, May 9, 2018 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Kevin J. Miller, Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Andrew Weiss, Director of Planning, and Stacey Cornell, Aquatics and Tennis Center Coordinator I.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Election of Officers

Election of President

Commissioner Solon made a motion to nominate and elect Craig W. Hays for the office of President. The motion was seconded by Vice President McMahon. There were no other nominations. The motion passed 5-0.

Election of Vice President

Commissioner Solon made a motion to nominate and elect Timothy P. McMahon for the office of Vice President. The motion was seconded by Commissioner Miller. There were no other nominations. The motion passed 5-0.

Appointment of Officers

Appointment of Secretary, Assistant Secretary and Treasurer

Commissioner Solon made a motion that Cindy Harvey be appointed as Secretary, Joseph C. DeLuce be appointed as Assistant Secretary and Donna Lawson be appointed as Treasurer of the Champaign Park District. The motion was seconded by Commissioner Miller. There were no other nominations. The motion passed 5-0. Attorney Hall then administered the Oaths of Office to Secretary Cindy Harvey, Assistant Secretary Joe DeLuce, and Treasurer Donna Lawson.

Appointment of Board Member to Boards and Committees

Commissioner Solon made a motion to nominate Commissioner Miller to the Champaign Parks Foundation Board. The motion was seconded by Vice President McMahon. There were no other nominations. The motion passed 5-0.

Adjourn

There being no further business to come before the meeting, upon a motion duly made by Commissioner Solon, Seconded by Vice President McMahon and unanimously approved, the Annual Meeting was adjourned at 7:04 p.m.

Approved:

Craig W. Hays, President

Cindy Harvey, Secretary

**MINUTES OF THE REGULAR BOARD MEETING
CHAMPAIGN PARK DISTRICT BOARD OF COMMISSIONERS**

May 9, 2018

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, May 9, 2018 immediately following the Annual Board meeting at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Kevin J. Miller, Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Andrew Weiss, Director of Planning, and Stacey Cornell, Aquatics and Tennis Center Coordinator I.

Call to Order

President Hays called the meeting to order at 7:05 p.m.

Presentations

Ice Rink, Fox Development Corporation

Andrea Ruedi, with Fox Development Corporation, and colleague Patrick Fitzgerald, with Meyer Capel, presented an overview and answered questions from the Board regarding a proposed ice arena and facility at the corner of First Street and St. Mary's Road. The proposed facility would include a hockey arena and a community sports facility with two additional ice rinks, along with an expansion of the conference center at the I Hotel. Discussion ensued generally about various public and private participants involved with the facility. President Hays asked if there was any objections from the Board to have staff review the proposal to continue the process. There were no objections from the Board.

Comments from the Public

Guy Hall There reported that he plays in a Park District softball league at Dodds Park. He stated that participants that played under the new lights commented that they were pleased with them. Mr. Hall noted that there was one minor comment about the short delay in the lights becoming fully bright.

Communications

President Hays circulated the communications.

Treasurer's Report

Treasurer Larson reviewed the Treasurer's Report for the month of April 2018 and found it to be in appropriate order. Discussion ensued.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of April 2018. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Executive Director's Report

Volunteer of the Month

Mr. Jones reported that April Volunteers of the Month were all the staff that volunteered at Ebertfest at the Virginia Theatre.

Project Updates

Mr. DeLuce distributed a list of project updates to the Board. He asked the Board members to let him know if they had any questions regarding the projects.

General Announcements

Mr. DeLuce reminded the Board to let Ms. Harvey know if anyone plans to attend the National Recreation and Park Association Conference that will be held September 25-27, 2018 in Indianapolis. He reported that May 16, 2018 from 10 a.m. to 1 p.m. is Touch-A-Truck Day in Centennial Park. Mr. DeLuce announced that Sholem Aquatic Center and Prairie Farm open on Saturday, May 26, 2018.

Committee and Liaison Reports

Champaign Parks Foundation

President Hays reported that the Foundation Board will meet on May 14, 2018. He will attend a couple of meetings with newly appointment Foundation Board member Commissioner Miller to assist with orientation. A report will be presented at the June Regular Board meeting.

Report of Officers

Attorney's Report

None.

President's Report

None.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Minutes of the Regular Board Meeting, April 11, 2018
2. Minutes of the Executive Session, April 11, 2018
3. Minutes of the Special Board Meeting, April 25, 2018
4. Minutes of the Executive Session, April 25, 2018

Vice President McMahon made a motion to approve the Consent Agenda Items. The motion was seconded by Commissioner Solon. The motion passed 5-0.

New Business

Approval of Disbursements as of April 10, 2018

President Hays reported that staff recommended approval of the list of disbursements for the period beginning April 10, 2018 and ending May 8, 2018.

Commissioner Solon made a motion to approve the list of disbursements for the period beginning April 10, 2018 and ending May 8, 2018. The motion was seconded by Commissioner Miller. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes, President Hays – yes; Vice President McMahon – yes; and Commissioner Kuhl – yes.

Approval of an Agreement with Farnsworth Group, Inc. for the Operations Shop and Yard Expansion

Mr. DeLuce presented the report. Discussion ensued. Attorney Hall reported that details regarding insurance were being finalized and that it is expected the insurance endorsement will be received shortly. He indicated that that the Board could proceed with approval of the agreement and have Farnsworth Group execute the agreement prior to Park District doing so in order to assure that all documentation is in order. Discussion ensued about necessary endorsements from the insurance carrier.

Commissioner Miller made a motion to approve an agreement between the Park District and Farnsworth Group, Inc. for the Operations shop and yard expansion and authorize the Executive Director to execute the agreement. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a Bid to Purchase one (1) Trim Mower

Mr. Olson presented the report. He reported that only one bid was received and the pricing matched a bid from one of the national purchasing programs. Discussion ensued about the timeframe for disposing of the mower declared as surplus.

Commissioner Miller made a motion to accept the sole bid and authorize the purchase of one (1) new 2018 Toro Groundmaster 7200 with Polar Trac System from MTI Distributing in the amount of \$38,246.36. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Approval of Request for Proposals (RFP) for Sale of Real Estate in Trails at Abbey Fields Subdivisions

Mr. DeLuce presented the options regarding the sale of real estate in The Trails at Abbey Fields Subdivisions. He reported that only two proposals were received. Discussion ensued about the fair market value of the real estate. After discussion, it was the consensus of the Board to reject all RFPs.

Commissioner Kuhl made a motion to reject all RFPs received for sale of Lots 173, 181 and 194 in Trails at Abbey Fields Subdivisions and put the matter on hold. The motion was seconded by Commissioner Solon. The motion passed 5-0.

A representative with the Domus Properties who submitted a proposal addressed the Board regarding its RFP. He stated that Domus Properties goal in submitting a proposal was to maintain Lot 173 as green space due to the number of children that use it as a play area. Discussion ensued about the lots being tax exempt and the homeowner association dues.

Old Business

None.

Discussion Items

Part-Time Park Security Position

Mr. DeLuce presented the report. He discussed staff's recommendation for a part-time licensed park security position and the duties and responsibilities, including patrolling the parks, pool and facilities as well as leading security efforts at the Virginia Theatre and special events. Mr. DeLuce stated that this position would be supervised by the risk manager, wear a uniform (without weapons), and be paid from the Police Fund. Staff would like to try the position for one year and then reevaluate it. Discussion ensued. Board members expressed various concerns with hiring park security including increased liability concerns, possible physical confrontations, negative feedback from the community, and lack of impact on reducing calls to the police department. The majority of the Board do not favor hiring a part-time licensed park security position. It was also noted that there was no desire to end up with a Park District police force. Commissioner Kuhl stated that she was not sure that a park security position would work. However, she would be willing to try it for 6-months and reevaluate at that time.

Board Priorities/FY19 Workplan

Mr. DeLuce presented the report. He indicated that the FY10 Workplan was created as a result of wanting to have all goals in one document. Mr. DeLuce stated that staff will seeking feedback from the Board on the document. President Hays encouraged the Board to review the workplan and share any comments with staff. Discussion ensued.

Commissioner Kuhl commented that it was a great document. She favors having a workshop session with the Board to review priorities. Commissioner Kuhl stated that she would like to have such a workshop session annually to discuss Board priorities. Before the workplan is approved, she would like the Board to meet and determine if it agrees with the proposed goals for FY19 and also possibly setting goals for up to three years. Further discussion ensued. Mr. DeLuce reported that the goals include capital priorities.

The Board will forwarded any comments or suggestions to Mr. DeLuce.

Comments from Commissioners

Commissioner Kuhl reported that individual whose family from Indianapolis attended a baseball tournament at Dodds Park shared with her how impressed they were with Dodds Park.

Commissioner Solon thanked staff for straightening the parking bollards on the north end at Hessel Park.

President Hays reported that his wife resumed walking at Hessel Park and commented on how well she enjoys the walking path and that the park is well attended. He also reported that during a visit to Spalding Park he met people from Rantoul using the park who shared how much they really like Champaign's parks.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Miller. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; President Hays – yes; Vice President McMahon – yes; and Commissioner Kuhl. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(5) for the purchase or lease of real property for the use of the public body; (c)(6) for the setting of a price for sale or lease of property owned by the public body; and (c)(11) to address pending litigation.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Action Items from Executive SessionResolution Authorizing Unit 4 School District to Undertake Demolition at Spalding Park

There was no action taken on this item.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Miller. The motion passed 5-0 and the meeting was adjourned at 8:35 p.m.

Craig W. Hays, President

Cindy Harvey, Secretary