

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS**

July 25, 2018

PUBLIC HEARING

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, July 25, 2018 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the hearing.

Present: President Craig W. Hays, Vice President P. Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, Kevin J. Miller, and Treasurer Donna Lawson.

Absent: Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Jameel Jones, Director of Recreation, Tammy Hoggatt, Director of Human Resources, IT and Risk, and Andrew Weiss, Director of Planning.

Tim Mitchell, reporter with *The News-Gazette*, Deb Feinen, Mayor of Champaign, and Champaign Unit 4 School District staff and project consultants were in attendance.

Open the Public Hearing

President Hays opened the Public Hearing at 5:30 p.m.

Ordinance No. 630, Budget and Appropriation Ordinance

He stated that the purpose of the public hearing was to discuss and receive comments on the Budget and Appropriation Ordinance for FY18-19. A notice of the public hearing was published in *The News-Gazette* on July 18, 2018 in compliance with state law.

Public Comments

President Hays called for comments from the public. There were no comments received.

Close the Public Hearing

Vice President McMahon made a motion to adjourn the Public Hearing. The motion was seconded by Commissioner Kuhl. The motion passed 5-0 and the Public Hearing was adjourned at 5:32 p.m.

SPECIAL BOARD MEETING

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, July 25, 2018 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, President, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, Kevin J. Miller, and Treasurer Donna Lawson.

Absent: Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Jameel Jones, Director of Recreation, Tammy Hoggatt, Director of Human Resources, IT and Risk, and Andrew Weiss, Director of Planning.

Tim Mitchell, reporter with *The News-Gazette*, Deb Feinen, Mayor of Champaign, and Champaign Unit 4 School District staff and project consultants were in attendance.

Call to Order

President Hays called the meeting to order at 5:33 p.m.

Presentations

Introduction of the 2018-2028 Comprehensive Plan

Mr. Weiss reported that the park planners were working on a 10-year comprehensive plan. He discussed the components of the comprehensive plan. Mr. Weiss distributed a questionnaire to the Board to complete. He asked the Board to return the questionnaire to Mr. DeLuce by August 8, 2018. Mr. Weiss stated that a draft of the comprehensive plan will be distributed to the Board at the September 12, 2018 regular meeting. He also stated that the goal is to have the comprehensive plan adopted in October 2018.

Comments from the Public

Mayor Feinen addressed the Board about the Unit #4 School District request regarding an area of space in Centennial Park for stormwater detention. She stated that her purpose was to remind everyone that the parties have similar interests. She noted that the respective boards do have distinct obligations and budgets, but citizens may not understand or appreciate the nature of those distinctions. She encouraged the parties about resolving the issues.

New Business

Approval of Ordinance No. 630: Budget and Appropriation Ordinance

President Hays reported that staff recommended adopting Ordinance No. 630, an Ordinance Approving the Combined Annual Budget and Appropriation of Funds for the Champaign Park District, Champaign County, Illinois, for the fiscal year beginning on the first (1st) day of May 2018, and ending on the thirtieth day (30th) of April 2019 in the amount of \$29,221,733, and authorize staff to file it with the Champaign County Clerk's office.

Commissioner Solon made a motion to adopt Ordinance No. 630, Budget and Appropriation Ordinance for fiscal year beginning May 1, 2018 and ending April 30, 2019 and authorize staff to file it with the Champaign County Clerk's office. The motion was seconded by Vice President McMahon. Upon roll call, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes. The motion passed 5-0. A copy of Ordinance No. 630 is attached to the minutes.

Approval of the FY19 Annual Budget

President Hays reported that staff recommend approval of the FY18 Annual Budget for fiscal year beginning May 1, 2018 and ending April 30, 2019.

Commissioner Kuhl made a motion to approve the FY19 Annual Budget. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of Bid for Purchase and Installation of Playground at West Side Park

Mr. Weiss presented the report. He reported that this is a rebid for the purchase and installation of the playground at West Side Park. Mr. Weiss stated that staff recommends awarding the bid to Mid Illinois Concrete at the bid price of \$203,320.00. Discussion ensued.

Commissioner Miller moved to accept Alternate Bid 1 from Mid Illinois Concrete for a total contract of \$203,320.00 and authorizing the Executive Director to enter into the contract. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Old Business

None.

Discussion Items

Applying for an OSLAD Grant for Outdoor Recreation

Mr. DeLuce reported that Illinois Association of Park Districts (IAPD) has informed staff that August 1st through October 1st IDNR will open up the OSLAD grant applications for outdoor amenities. He stated

that there is \$29 million available. Mr. DeLuce reported that staff believes that the Park District should apply for a grant for Human Kinetics Park. Mr. DeLuce stated that staff is seeking Board direction. Discussion ensued about the criteria used for selecting projects. Mr. Weiss discussed the criteria used by IDNR for applying points to award grants. Commissioner Solon favors applying for a grant for Human Kinetics Park.

President Hays inquired about the timeline for completion of the project. Mr. Weiss responded three years after grant agreement is signed. Discussion ensued regarding replacing playgrounds, submitting two grant applications and other matters. Commissioner Miller favors focusing on Human Kinetics Park or Spalding Park.

President Hays asked if there was any objections if the Park District submitted applications for Human Kinetics Park and Spalding Park. There were no objections.

Commissioner Kuhl suggested giving staff the direction to move those two projects forward and then they can come back at the next meeting with the proposed project.

Proposed Change to Virginia Theatre Alcohol Concession Agreement

Mr. Weiss reported on the history of the alcohol liquor concession at the Virginia Theatre. He reported that there have been requests to serve mixed drinks and other alcoholic beverages. Discussion ensued about the caterer adding additional staff, risk factors, and purchase limits.

President Hays asked if there were any objections to amending the current contract. Commissioner Solon asked if the contract is amended and the Board later reconsiders whether it is possible to resume offering only beer and wine. Staff responded yes. There were no objections to staff moving forward with amending the contract.

Easement Agreement for Stormwater Detention in Centennial Park

Mr. DeLuce reported that staff is seeking direction from the Board. He stated the Park District has had several presentations from Unit 4 about a detention basin easement and asked numerous questions and received responses to those questions. He stated that a large map showing the details of the area was included in the Board packet. Mr. DeLuce asked if there were additional questions or do we want to move forward with the easement agreement. Discussion ensued about the current offer to the Park District. Mr. DeLuce stated Unit 4's offer is \$7,000 and dirt to assist with the operations project. There was discussion regarding testing of the soils.

Further discussion ensued. Commissioner Kuhl wondered if there should not be discussion regarding selling the area in question to Unit 4. She stated that his land will not be able to be used for anything else. Commissioner Kuhl addressed concerns about the proposed depth of it. She stated that as approved, the sole purpose is to solve Unit 4's problem with water detention. If a detention area is permitted, the area would no longer have value to the Park District. It was noted that the Park District does not own detention ponds as a rule.

Commissioner Miller asked whether the staff inquired about a land transfer. Mr. DeLuce responded that staff did follow up and Unit 4 was not interested. President Hays inquired about the depth of the pond. He discussed Board concerns, including the pond being on the north part of a parking lot, the depth, and related concerns. He noted that the Park Board does not want to stop progress nor does it want the field to flood. Further discussion continued.

Commissioner Kuhl stated that she favors selling the land to Unit 4 as it would be of no use to the Park District with a detention area.

Commissioner Miller stated that he would favor resolving the issues and not encroaching on Park District land, or selling the property to Unit 4.

President Hays stated that Unit 4 will be contacted to explain the Board's concerns and address potential solutions.

Comments from Commissioners

None.

Adjourn

There being no further business to come before the Board, Vice President McMahon made a motion to adjourn the meeting. The motion was seconded by Commissioner Miller. The motion passed 5-0 and the meeting was adjourned at 6:24 p.m.

Approved

Craig W. Hays, President

Cindy Harvey, Secretary