

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

August 8, 2018

The Champaign Park District Board of Commissioners held a Regular Board on Wednesday, August 8, 2018 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Kevin J. Miller, Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation and Andrew Weiss, Director of Planning.

Tim Mitchell, reporter with *The News-Gazette* was in attendance.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Comments from the Public

There were no comments from the public.

Communications

President Hays circulated the communications.

Treasurer's Report

Treasurer Lawson reviewed the Treasurer's Report for the month of July 2018 and reported it to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of July 2018. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Executive Director's Report

Volunteer of the Month

None.

Project Updates

Mr. DeLuce distributed a list of project updates to the Board. He asked the Commissioners to review the document and let him know if they had any questions regarding the projects.

General Announcements

Mr. DeLuce provided an update on fundraising efforts for Martens Center. He reported that \$1 million dollars in donations and grants have been received over what the Martens have donated. Mr. DeLuce reported that Champaign-Urbana Days is August 11, 2018 at 11 a.m. in Douglass Park; Taste of Champaign-Urbana on August 17, 2018 at 5 p.m. in West Side Park and August 18, 2018 at 11 a.m. in West Side Park. He reminded the Board to turn in their SWOT surveys to Mr. Weiss and facilities surveys to Mr. Olson. Mr. DeLuce distributed the concrete replacement schedule which was inadvertently omitted from the Budget book.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Miller reported that the Foundation Board will meet on August 13, 2018.

Report of Officers

Attorney's Report

None.

President's Report

President Hays stated that Martens Center fundraising is increasing.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Regular Board Meeting, July 11, 2018
2. Approval of Minutes of Executive Session, July 11, 2011

Commissioner Solon made a motion to approve the Consent Agenda Items. The motion was seconded by Commissioner Miller. The motion passed 5-0.

New Business

Approval of Disbursements as of July 11, 2018

Staff recommends approval of the list of disbursements for the period beginning July 11, 2018 and ending August 7, 2018. Discussion ensued about the difference in the water bill between Douglass Park and Hessel Park.

Vice President McMahon made a motion to approve the list of disbursements for the period beginning July 11, 2018 and ending August 7, 2018. The motion was seconded by Commissioner Kuhl. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes, Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes.

Approval of an Agreement with Newberry's Leaders for Life Martial Arts

Mr. Jones presented the report. He indicated that the Park District has been working with Leaders for Life since 2012. Mr. Jones stated that enrollment is consistent and continues to meet minimum enrollment. He reported that the participants enjoy the program. Discussion ensued.

Commissioner Kuhl made a motion to approve the agreement between the Park District and Newberry's Leaders for Life Martial Arts to teach martial arts to participants registered through the Champaign-Urbana Special Recreation program commencing September 1, 2018 and ending August 31, 2020. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of Bid to Purchase Henry Michael Park Playground Equipment

Mr. Weiss presented the report. He stated that staff recommends accepting the bid from Play Illinois, LLC. The playground will be installed by staff in-house. Discussion ensued. Commissioner Kuhl stated staff manpower cost should be factored out of the remaining \$20,364.00. Mr. DeLuce stated staff will let the Board know what that staff manpower cost is.

Discussion ensued. Commissioner Solon questioned how the equipment being installed in West Side Park compared to the equipment being installed in Henry Michael Park. Mr. Weiss discussed the difference in the budget for the playgrounds. He also reported that a basketball court will be installed and the park development should be completed by October.

Commissioner Solon made a motion to accept the bid from Play Illinois, LLC for a total of \$37,378.00 and authorize the Executive Director to enter into the contract. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of the Purchase of three (3) Vehicles through the Illinois State Joint Purchasing Program

Mr. Olson presented the report. He indicated that trucks scheduled for replacement are used daily. The vehicles that are being replaced will be sold at auction. He reported that a repair/replacement cost list is provided. However, regular routine maintenance cost is not included in the list.

Commissioner Miller made a motion to waive the Park District's formal bidding process and approve the purchase through the Illinois Joint Purchasing Program of three (3) Ford F-150 trucks for the Operations Department from Morrow Brothers Ford in the amount of \$73,045.00. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Approval of Ordinance No. 633: Declaring Personal Property as Surplus

Commissioner Solon made a motion to approve Ordinance No. 633, an ordinance providing for the disposal of personal property owned by the Champaign Park District of Champaign County, which will allow for the disposal of three (3) 2006 F-150 trucks and one (1) 2008 International CF500 with Wayne trash compactor body. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Old Business

None.

Discussion Items

Vegetation Ordinance

Mr. Olson presented the report. The Park District has a significant asset in its vegetation. Discussion ensued. Commissioner Solon expressed concerns about various terms in the ordinance, including approvals to plant, cut, trim, prune, remove, spray or treat vegetation, as well as whether tree removal requires a certified arborist. Commissioner Kuhl discussed the need to have two arborists on staff. Mr. DeLuce encouraged the Board to send additional questions to Mr. Olson.

Comments from Commissioners

Commissioner Solon commented favorably about the Park District's decorative peacock. She stated that is really nice and that several people have noticed it. Commissioner Solon stated that she is pleased that local bands are booked for the Taste of Champaign-Urbana.

Vice President McMahon commented on an article in The News-Gazette regarding Glenn Park.

Commissioner Kuhl reported that she attended Annie at the Virginia Theatre and the theatre was hot. She indicated that is looking forward to an improved sound system there.

President Hays reported that his wife enjoys the walk river at Sholem Aquatic Center.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Miller. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c) (5) for the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired; (6) the setting of a price for sale or lease of property owned by the public body; and (11) to address litigation.

RETURN TO REGULAR MEETING

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Miller. The motion passed 5-0 and the meeting was adjourned at 8:09 p.m.

Approved

Craig W. Hays, President

Cindy Harvey, Secretary