

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS**

August 22, 2018

The Champaign Park District Board of Commissioners held a Special Board Meeting on Wednesday, August 22, 2018 at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, President, Vice President Timothy P. McMahon, Commissioners Jane L. Solon, Kevin J. Miller, Treasurer Donna Lawson, and Attorney Guy Hall.

Absent: Commissioner Barbara J. Kuhl

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Tammy Hoggatt, Director of Human Resources, IT and Risk, and Andrew Weiss, Director of Planning.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Comments from the Public

There were no comments from the public.

New Business

Approval of a Professional Service Agreement for Zahnd Park ADA Improvements

Mr. Weiss presented the report. Staff have been working with Clark Dietz on the ADA accessibility pathway. Discussion ensued regarding design of path. Mr. DeLuce stated that Clark Dietz agreed to revisions by Attorney Hall.

Commissioner Miller made a motion approving a Professional Service Agreement between the Park District and Clark Dietz for design services for ADA improvements to Zahnd Park and authorizing the Executive Director to execute the agreement. The motion was seconded by Vice President McMahon. The motion passed 4-0.

Approval of Easements at Morrissey Park

Mr. Weiss presented the report. He indicated that the Park District has a sanitary easement that runs through Morrissey Park, as previously arranged with the city. Mr. Weiss stated that a developer needs to connect to the sanitary sewer for new home adjacent to the park. He stated that staff recommends granting the temporary construction easement and a permanent sewer easement.

Commissioner Miller made a motion approving a temporary construction easement at Morrissey Park for Mike Martin Builders and a permanent sanitary sewer easement at Morrissey Park for John and Liz Regan. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Discussion Items

Champaign Parks Foundation 1st Quarter Financial Update

Ms. Wallace presented the Foundation's 1st quarter financial analysis for FY2019. She reported that revenues increased over the prior year due to Martens Center donations. Ms. Wallace stated that otherwise there is not much activity for the Foundation's 1st Quarter. Discussion ensued. Commissioner Solon asked about cost to refurbish the Tootsie sculpture in West Side Park. Ms. Wallace stated that the cost to refurbish the sculpture was \$1,500.00.

Champaign Park District 1st Quarter Financial Update

Ms. Wallace presented the Park District 1st quarter financial analysis for FY19. She reviewed the total revenue and expenditures for all of the funds from year to date to the end of July 2018. Ms. Wallace reported that revenues are ahead of expenditures as the Park District has received approximately 55% of its tax revenue. She also presented a report of the Martens Center activity to date.

Fiber Services

Ms. Hoggatt presented the report. She discussed the history of the installation and extension of fiber in various Park District facilities. Ms. Hoggatt stated that the current agreement with Consolidated Communications that allows affordable WAN access through fiber expires on October 1, 2018. She noted that one issue with the current fiber services to Park District facilities is the limited number of MAC addresses per building. She also discussed the need for expanded fiber services in some of the Park District's most active parks. Ms. Hoggatt reported that staff sought quotes for WAN services from i3 and Consolidated Communications for the facilities where fiber service currently exists and fiber expansion to Zahnd Park, Dodds Park, Hessel Park, West Park and the Dog Park as well as phone services. Both companies were asked to consider providing services in the parks. She stated that legal counsel advised that IT technology services are an exception to bidding requirements and may be awarded without bidding.

Ms. Hoggatt reported that staff received competitive quotes from i3 and Consolidated Communications for a three (3) year term. She reviewed the proposed cost by both companies versus current cost. Ms. Hoggatt stated that i3 offered better prices for fiber in facilities with expanded with speed, fiber into selected parks, prices, and increases in MAC addresses. Consolidated Communications offered a better price for telephone service. Discussion ensued. Ms. Hoggatt and Mr. Kevin Weaver, Network Administrator, answered questions asked by the Board.

Staff recommends that this item be placed on the September 12, 2018 Regular meeting agenda to be considered for approval.

Comments from Commissioners

Commissioner Solon commented that Taste of CU was great, although attendance was slightly down. Commissioner Miller agreed with Commissioner Solon's comments, and he commented that CU Days has a great attendance. He received great comments regarding Prairie Farm and Eisner Park playground. Vice President McMahon commented about attending Taste of CU and thought attendance was great. President Hays noted that he attended Taste of CU as well.

Executive Session

Commissioner Solon moved as set forth below to convene into Executive Session. The motion was seconded by Commissioner Miller. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; Vice President McMahon – yes; and President Hays – yes. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(5) for the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired; (c)(6) the setting of a price for sale or lease of property owned by the public body; and (c)(11) to address litigation.

Return to Regular Meeting

Following the adjournment of the Executive Session, the Board reconvened in open meeting.

Adjourn

There being no further business to come before the Board, Commissioner Solon made a motion to adjourn the meeting. The motion was seconded by Commissioner Miller. The motion passed 4-0 and the meeting was adjourned at 6:36 p.m.

Approved

Craig W. Hays, President

Cindy Harvey, Secretary