

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

September 12, 2018

The Champaign Park District Board of Commissioners held a Regular Board on Wednesday, September 12, 2018 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Kevin J. Miller, Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Tammy Hoggatt, HR, IT and Risk Director, and Andrew Weiss, Director of Planning.

Cara Finnegan, representative of the League of Women of Voters of Champaign County, Eleanor Blackmon, Assistant City Engineer, and Josh Johnson and David Boyd, Commissioners, and Matt Schweighart, Attorney, of Phinney Branch Mutual Drainage District and three other commissioners were in attendance.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Presentation

Proposal for Cooperation on Joint Park/Drainage Project near Mattis Avenue, Phinney Branch Mutual Drainage District

Mr. Josh Johnson, Commissioner, Phinney Branch Mutual Drainage District (Phinney Branch), addressed the Board regarding a proposal for cooperation on a joint park and drainage project on Mattis Avenue. He presented an overview of the Phinney Branch Mutual Drainage District and the purpose of the intergovernmental agreement with the City of Champaign. Mr. Johnson discussed the history of related special assessments and its final year. He noted the approximate amount of funds that will be available to use toward a capital project. He reported that the Phinney Branch and the city have identified a project from the Master Plan that the parties believe will benefit the taxpayers. Mr. Johnson provided background regarding the proposed project and stated that the owner of the area may be interested in selling the property. He stated that the Phinney Branch is proposing that the 60 acres be acquired and developed into a 3 to 7 acre retention pond to be maintained by the City or the Phinney Branch. It would be surrounded by a 23 acre park developed and maintained by the Park District. Discussion ensued. Attorney Schweighart and Ms. Blackmon responded to questions asked by the Board. Ms. Blackmon stated that the city is willing to take possession of the pond. A land donation could ensue.

The Board thanked the Mr. Johnson for the presentation.

Comments from the Public

There were no comments from the public.

Communications

President Hays circulated the communications.

Treasurer's Report

Treasurer Lawson reviewed the Treasurer's Report for the month of August 2018 and reported it to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of August 2018. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Executive Director's Report

Project Updates

Mr. DeLuce distributed a list of project updates to the Board. He asked the Commissioners let him know if they had any questions regarding the projects.

General Announcements

Mr. DeLuce reported the Pride Parade is September 15, 2018. He stated that there will be a Special meeting on September 26, 2018 at 5:30 p.m.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Miller reported that a new board member will be considered for appointment to the Foundation Board later in the meeting.

Report of Officers

Attorney's Report

Attorney Hall updated the Board on the proposed transaction between Champaign Unit 4 School District (Unit 4) and the Park District. Attorney Hall reported that Unit 4 cannot begin work without a permit from the city. Discussion ensued. Attorney Hall stated that the closing is expected to take place by the end of the month.

President's Report

President Hays reported that he had a conversation with the vice president of Unit 4.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Special Board Meeting, July 25, 2018
2. Approval of Minutes of the Regular Board Meeting, August 8, 2018
3. Approval of Minutes of the Executive Session, August 8, 2018

Commissioner Solon made a motion to approve the Consent Agenda Items. The motion was seconded by Commissioner Miller. The motion passed 5-0.

New Business

Approval of Disbursements as of August 8, 2018

Staff recommends approval of the list of disbursements for the period beginning August 8, 2018 and ending September 11, 2018. Discussion ensued about the list of employee disbursements. Ms. Wallace stated that she will forward the list to the Commissioners.

Vice President McMahon made a motion to approve the list of disbursements for the period beginning August 8, 2018 and ending September 11, 2018. The motion was seconded by Commissioner Miller. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes, Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes.

Approval of a Resolution Appointing a Director to the Champaign Parks Foundation

Vice President McMahon recommended the Board appoint Dijon Davis to the Board of Directors of the Champaign Parks Foundation to fill a vacancy in a three year term, expiring in May 2019. The motion was seconded Commissioner Miller. The motion passed 5-0.

Approval of a Resolution Initiating the 2018 General Obligation Bond Issue

Ms. Wallace reported that this is an annual matter and was increased by the Consumer Price Index (CPI).

Commissioner Kuhl made a motion to approve a resolution stating the Park District's need and intent to issue \$1,147,000 of General Obligation Bonds for FY18-19. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of a Resolution Setting a Public Hearing on Proposed Bond Issue

Commissioner Kuhl made a motion to approve a resolution to set a Public Hearing for Wednesday, October 10, 2018 at 7:00 p.m. at the Bresnan Meeting Center to discuss the issuance of \$1,147,000 of bonds for the purpose of providing funds for capital improvements. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of Sealcoating and Line-Striping Bid

Mr. Olson presented the report. He indicated that this was annual routine maintenance.

Commissioner Miller made a motion to approve awarding the bid for sealcoating and line-striping to the lowest responsible bidder, Dunn Company, at the bid price of \$22,041.10 and authorizing the Executive Director enter into a contract for the work. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Approval of Bid to Purchase Scoreboards

Mr. Olson presented the report. He reported that the add Alternate is the addition of a new scoreboard.

Commissioner Solon made a motion to approve accepting the lowest responsible bid from Nevco Sports, LLC, and authorizing the Executive Director to purchase four (4) new baseball/softball scoreboards from the company at a total bid price of \$25,100.00. The motion was seconded by Commissioner Miller. The motion passed -0.

Approval to apply for an Open Space Land Acquisition and Development (OSLAD) Grant

Mr. Weiss presented the report. He indicated that the best option to apply for the OSLAD grant is for Human Kinetics Park. Mr. Weiss stated that staff recommends applying for the maximum amount of \$400,000.00.

Commissioner Solon made a motion to approve applying for a \$400,000 OSLAD grant application for Human Kinetics Park development, and signing the *Grant Program Resolution of Authorization* for submission to IDNR by October 1, 2018. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Approval of Rejecting the Request for Proposals (RFP) for Janitorial Services at the Douglass Annex and Douglass Community Center

Mr. DeLuce presented the report. Discussion ensued. Mr. Jones stated that staff will rely on other building service workers during fill in during absences.

Commissioner Kuhl made a motion to approve rejecting all proposals and alternates for janitorial services for the Douglass Annex and Community Center and hiring a part-time building service worker to clean the annex and center. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of Agreement with Challenger Sports, Inc.

Mr. Jones presented the report. He reported that the Park District has a great relationship with Challenger and staff recommends approval of the agreement. Discussion ensued regarding the fluctuating number of campers.

Commissioner Solon made a motion approving an agreement between Challenger Sports, Inc. and the Park District for a period of three years, expiring in 2021, to provide instructors to teach youth soccer camps to children registered through the Champaign Park District, provide soccer garments and equipment, and authorizing the Executive Director to execute the agreement. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of Bids for Heritage Park Project

Mr. Weiss presented the report. He stated that the bid included the Base Bid—Shoreline grading and restoration, Alternate 1—Add for walking path north, Alternate 2—Add for walking path south, Alternate 3—Add for pedestrian bridge, Alternate 4—Add for main outcroppings, Alternate 5—Add for supplemental outcroppings, Alternate 6—Add for two year landscape warranty and maintenance, and Alternate 7—Add for three year landscape warranty and maintenance. Mr. Weiss stated staff recommends the Base Bid plus Alternates 1, 2, 4, 5, and 6 to Stark Excavating and rejecting Alternates 3 and 7. This recommendation includes the path around the entire park. Discussion ensued. Commissioner Solon expressed concern regarding the maintenance of the pond in the future. Commissioner Kuhl expressed concern regarding the contractor possibly working late into the nights.

Vice President McMahon made a motion awarding Heritage Park Phase 1 Base Bid plus Alternates 1, 2, 4, 5, and 6 to Stark Excavating for a total contract amount of \$643,290, and rejecting Alternates 3 and 7, and authorizing Executive Director to enter into the construction contract. The motion was seconded Commissioner Kuhl. The motion passed 5-0.

Approval of an Agreement with Consolidated Communications to provide Telephone Services

Ms. Hoggatt presented the report. She indicated that staff recommends remaining with Consolidated Communications to provide telephone services for the Park District.

Commissioner Solon made a motion to approve an agreement between the Park District and Consolidated Communications to provide telephone services to Park District facilities for a term of three years, and authorizing the Executive Director to execute the agreement upon final review by legal counsel. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of an Agreement with i3 Broadband to provide Fiber Services to Park District Facilities

Mr. Hoggatt presented the report. Staff recommends entering into an agreement with i3 to provide fiber services to Park District facilities. She reported that the agreement is for a three year term and that the Park District will pay less than it is currently paying and will receive expanded service. Discussion ensued.

Commissioner Kuhl made a motion to approve an agreement between the Park District and i3 Broadband to provide fiber services to Park District facilities and authorizing the Executive Director to execute the agreement, contingent upon final review by legal counsel. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of an Agreement with i3 Broadband to provide Fiber Services to five Park District Parks

Ms. Hoggatt presented the report. Staff recommends entering an agreement with i3 to provide fiber services to five Park District parks. Discussion ensued signage, dog park lease and cameras in parks.

Commissioner Solon made a motion to approve an agreement between the Park District and i3 Broadband to provide fiber services to five Park District parks and authorizing the Executive Director to execute the agreement, contingent upon final review by legal counsel. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Old Business

None.

Discussion Items

None.

Comments from Commissioners

None.

Adjourn

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 5-0 and the meeting was adjourned at 7:55 p.m.

Approved

Craig W. Hays, President

Cindy Harvey, Secretary