

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

November 14, 2018

PUBLIC HEARING

The Champaign Park District Board of Commissioners held a Public Hearing on Wednesday, November 14, 2018 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the hearing.

Present: President Craig Hays, Vice President Timothy P. McMahon, Commissioners Barbara J. Kuhl, Jane L. Solon, and Kevin Miller, and Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Jameel Jones, Director of Recreation, and Andrew Weiss, Director of Planning.

Other staff were in attendance as well as members of the public.

Open the Public Hearing

President Hays opened the Public Hearing at 7:00 p.m. He stated that the purpose of the Public Hearing was to discuss and receive comments on the proposed Property Tax Levy for the year commencing May 1, 2019 and ending April 30, 2020. A notice of the proposed 2019-202 Tax Levy was published in *The News-Gazette* on November 6, 2018 in compliance with state law.

President Hays called for comments from the public. There were no comments received.

Commissioner Solon made a motion to adjourn the Public Hearing. The motion was seconded by Commissioner Miller. The motion passed 5-0.

REGULAR BOARD MEETING

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, November 14, 2018 immediately following the Public Hearing at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

The Commissioners, Officers, and staff present at the Public Hearing were in attendance at the Regular Meeting.

Call to Order

President Hays called the meeting to order at 7:04 p.m.

Comments from the Public

None.

Communications

President Hays circulated the communications.

Treasurer's Report

Treasurer Lawson presented the Treasurer's Report for the month of October 2018. She stated the Park District's finances have been reviewed and found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of October 2018. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Treasurer Lawson then departed the meeting.

Executive Director's Report

Project Updates

Mr. DeLuce distributed a list of project updates to the Board.

General Announcements

Mr. DeLuce reported that the Parade of Lights will be held on November 24, 2019 and will begin at 6:00 p.m. He also reported that the Park District received the 2018 Employer of the Year Award from Developmental Services Center (DSC). Mr. DeLuce discussed a public meeting held with Spalding Park neighbors to receive comments on the proposed paths and lights. He stated that Commissioner Miller attended the meeting, which had ten (10) residents in attendance.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Miller reported the Foundation continues to plan for the fundraiser scheduled for January 10, 2019 at the Virginia Theatre.

Report of Officers

Attorney's Report

Attorney Hall reported that he is working on the final version of an agreement with the Martens.

President's Report

President Hays reported that Mr. DeLuce, Attorney Hall, Ms. Wallace and he attended the 2019 Legal Symposium. There was discussion relating to new legislation that will probably affect park districts as well as grants and other funds.

15-Year Service Anniversary Award to Commissioner Kuhl

President Hays presented a 15-Year Service Anniversary award and pin to Commissioner Kuhl. She is the longest serving member on the Board.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Public Hearing and the Regular Board Meeting, October 10, 2018
2. Approval of Minutes of the Study Session, October 24, 2018

Commissioner Kuhl made a motion to approve Consent Agenda Items. The motion was seconded by Commissioner Solon. The motion passed 5-0.

New Business

Approval of Disbursements as of November 13, 2018

Commissioner Miller made a motion to approve the list of disbursements for the period beginning October 10, 2018 and ending November 13, 2018. The motion was seconded by Vice President McMahon. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes. The motion passed 5-0.

Approval to Pay off 2017 Bond Issue

Staff recommended that the Board approve payment of the 2017 bond issue in the amount of \$1,138,849.19 due by November 30, 2018.

Commissioner Kuhl made a motion to approve payment of the 2017 bond issue in the amount of \$1,138,849.19 by November 30, 2018. The motion was seconded by Commissioner Solon. The motion

passed 5-0.

Approval of a Bid for General Obligation Bonds

Staff recommended that the Board accept the low bid from Commerce Bank of 2.30% for the \$1,147,100.00 bond issue and to act as the bond register at no additional fee.

Commissioner Solon made a motion to accept the low bid from Commerce Bank for the annual \$1,147,100.00 General Obligation Bond issue. The motion was seconded by Commissioner Miller. The motion passed 5-0.

Approval of Adoption of Ordinance No. 634: Bond Ordinance

Staff recommended adoption of Ordinance No. 634: An Ordinance authorizing the issuance of General Obligation Park Limited Bonds, Series 2018, of the Champaign Park District, Champaign County, Illinois, and providing the details of such Bonds and for the levy of direct annual taxes to pay such bonds, and related matters.

Commissioner Solon made a motion to adopt Ordinance No. 634: An Ordinance authorizing the issuance of General Obligation Park Limited Bonds, Series 2018, of the Champaign Park District, Champaign County, Illinois, and providing the details of such Bonds and for the levy of direct annual taxes to pay such bonds, and related matters. The motion was seconded by Commissioner Miller. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes. The motion passed 5-0. A copy of Ordinance No. 634 is attached to the minutes.

Approval of Adoption of Ordinance No. 635: Tax Levy Ordinance

Staff recommended adoption of Ordinance No. 635: An ordinance to levy property taxes in the amount of in the amount of \$13,268,925.00 for fiscal year beginning May 1, 2019 and ending April 30, 2020.

Commissioner Miller made a motion to adopt Ordinance No. 635: An ordinance to levy property taxes in the amount of in the amount of \$13,268,925.00 for fiscal year beginning May 1, 2019 and ending April 30, 2020 providing that the tax rate not exceed .7149. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner Miller – yes; Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes. The motion passed 5-0.

Approval of a Resolution Establishing Authority for the Executive Director to Execute Change Orders

Mr. DeLuca presented the report. Staff recommended approval of a resolution establishing the Executive Director's authority to execute contracts, including change orders, amendments, and/or time extensions as it relates to specific projects approved by the Board for FY18. Discussion ensued regarding the purpose and term of the resolution. Staff plans to submit the resolution for approval annually.

Commissioner Solon made a motion to approve a resolution establishing authority for the Executive Director to execute change orders, provided that such authority will be effective only until April 30, 2019. The motion was seconded by Vice President McMahon. The motion passed 5-0.

Approval of a Resolution to Apply for a Safe Routes to School Grant

Mr. Weiss presented the report. He stated that the Park District is working on an Illinois Department of Transportation (IDOT) Safe Routes to School grant. The grant is for up to \$200,000 for infrastructure project without a local match. He stated that staff recommended approval of a resolution of financial commitment for pathway improvements at Spalding Park in order to apply for the Safe Routes to School Grant.

Commissioner Kuhl made a motion to approve a resolution of financial commitment for pathway improvements at Spalding Park in order to apply for the Safe Routes to School Grant. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Old Business

None.

Discussion Items

Taste of Champaign-Urbana Report

Mr. Jones presented a report about the 2018 Taste of Champaign-Urbana. Zoe Southlynn-Savage, Special Events Manager, and Ashley Sims, Volunteer and Special Events Coordinator, were in attendance. He reported that approximately 31,000 people attended the event, with \$6,715 collected in donations at the entrances, and \$116,751 generated from ticket sales. Mr. Jones discussed the event logistics, budget for the event, weather conditions, tickets sales, beer sales, and the art and food vendors. He also discussed the volunteers, pie run, sponsorships and survey results. Discussion ensued regarding whether the event had run its course, the need for more sponsorships, whether to charge an entry fee and food vendors registration fees. Next year, the event will be held August 16-17, 2019.

The Board thanked Mr. Jones for his report.

Aquatics Report

Mr. Jones and Mr. Topher Wendt presented the report. Mr. Jones reported that there were 84,883 visitors to the Sholem Aquatic Center. He discussed the special events and programs held at the aquatic center. Mr. Jones reported that there was a 13,000 increase in visitors to the aquatic center. Mr. Wendt reported that the lifeguard staff received an "Exceeds" on all three unannounced Ellis and Associated (E&A) audits. He stated that this placed the lifeguard team in the running to be selected for the rank of Platinum staff for the 2018 season, placing them in the top 10% of all E & A facilities. Mr. Wendt reported that to date, the lifeguard staff has received twenty-six "Exceeds" over the past 10 seasons, with the past six being perfect scores. He reported that there were 71 rescues this season. Mr. Jones discussed the results of the survey which 84% of respondents ranked their experience either "excellent" or "very good". He discussed the budget highlights from 2011 through 2018. Program, event, and daily attendance was compared from 2010 to 2011. Pool pass sales increased by 3%. He highlighted the various programs, rentals, swim team, and concessions. Mr. Jones stated that challenges included lack of activities for youth/teens, lack of seating, and shade and staffing.

The Board thanked staff for the thorough report.

Comments from Commissioners

Commissioner Solon reported that she heard that the Rosanne Cash and REO Speedwagon performances were outstanding at the Virginia Theatre were outstanding.

Commissioner Miller reported that he attended the public meeting for Spalding Park on November 13, 2018. Ten (10) people vested in the amenities for Spalding Park attended the meeting.

President Hays agreed with Commissioner Solon's comments. He also reported that he attended The Best of the Best Gala Award and that the Park District received two awards, which means the Park District is still on the uptrend. President Hays thanked staff for their efforts.

Commissioner Kuhl commented regarding staff efforts and positive impact on the Commissioners and the Park District. She thanked staff for their efforts.

Adjourn

There being no further business to come before the Board, Commissioner Miller made a motion to adjourn the meeting. The motion was seconded by Vice President McMahon. The motion passed 5-0 and the meeting was adjourned at 7:31 p.m.

Approved:

Craig W. Hays, President

Cindy Harvey, Secretary