

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

September 11, 2019

The Champaign Park District Board of Commissioners held a Regular Board on Wednesday, September 11, 2019 at 7:00 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Kevin J. Miller, Commissioners Barbara J. Kuhl, Jane L. Solon, and Timothy P. McMahon, Treasurer Donna Lawson and Attorney Guy Hall.

Staff Present: Joseph DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Dan Olson, Director of Operations, Tammy Hoggatt, HR, IT and Risk Director, and Andrew Weiss, Director of Planning.

Terry Townsend and Jeanette Donaldson, Champaign residents, and Jean Flood, observer of League of Women's Voters of Champaign County, were in attendance.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Comments from the Public

Terry Townsend, Champaign resident, addressed the Board regarding the Silver Sneakers program. He stated that the program is offered at the Leonhard Recreation Center, but not available at the Sholem Aquatic Center. Mr. Townsend encouraged the Park District pursue offering the program at the Sholem Aquatic Center. He encouraged the Park District rethink program strategy regarding older adults. Ms. Donaldson supported Mr. Townsends' remarks.

Staff Introduction

Ms. Hoggatt introduced Joe Kearfott, new Risk Manager, for the Park District. Mr. Kearfott has been with the Park District for 10 years and has several of certifications required for the position. The Board welcomed Mr. Kearfott to his new position.

Communications

There were no communications.

Treasurer's Report

Treasurer Lawson reviewed the Treasurer's Report for the month of August 2019 and reported it to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of August 2018. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Executive Director's Report

General Announcements

Mr. DeLuce updated the Board on Noel Park. He reported that the new shovel digger and the sandbox have been installed. He asked the Board to let Ms. Harvey know if they plan to attend the 2020 Soaring to New Heights Conference from January 23-25, 2020. Mr. DeLuce reported that the Projects Updated list was emailed on September 10, 2019. He reminded the Board that the Pride Parade will be held September 28, 2019 and the Parade of Lights on November 30, 2019 in downtown Champaign.

Committee and Liaison Reports

Champaign Parks Foundation

Commissioner Miller reported that the Parks Foundation transferred \$5,000 to the Champaign-Urbana Special Recreation for scholarships. He also reported that the Foundation received a clean audit. Commissioner Miller reported that the Ties and Tennies annual fundraiser will be held on January 9, 2020 at the Virginia Theatre.

Report of Officers

Attorney's Report

Attorney Hall reported that he is working on a number of contracts and easements, as well as other routine matters.

President's Report

President Hays reported that Mr. DeLuce and he met with the Champaign Mayor and staff to discuss concerns relating to Heritage Park. He reported that they discussed silting problem. President Hays stated that the City is concerned, however, its stormwater and drainage funds are allocated until 2040. He stated that the City is willing to approach City Council about allocating funds to share cost of piping on the east side. The City's Public Works Director will research possible options. President Hays reported that they are still working with City and let them know if they have questions for the City.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion. If discussion is desired regarding any item, that item shall be removed and discussed separately.

1. Approval of Minutes of the Special Board Meeting, June 26, 2019
2. Approval of Minutes of the Regular Board Meeting, July 10, 2019
3. Approval of Minutes of the Special Board Meeting, July 24, 2019
4. Approval of Minutes of the Executive Session, July 24, 2019
5. Approval of Minutes of the Regular Board Meeting, August 14, 2019
6. Approval of Minutes of the Executive Session, August 14, 2019
7. Approval of increasing the Flower Island Program fee from \$12.00 per sq. ft. to \$13.00 per sq. ft. (approximately 8.3% increase) for the 2020 season.

Commissioner Solon made a motion to approve the Consent Agenda Items. The motion was seconded by Commissioner Miller. The motion passed 5-0.

New Business

Approval of Disbursements as of August 14, 2019

Staff recommends approval of the list of disbursements for the period beginning period beginning August 14, 2019 and ending September 10, 2019.

Vice President Miller made a motion to approve the list of disbursements for the period beginning August 14, 2019 and ending September 10, 2019. The motion was seconded by Commissioner McMahon. The motion passed 5-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Commissioner – McMahon; Commissioner Miller – yes, Vice President McMahon – yes; President Hays – yes; and Commissioner Kuhl – yes.

Approval of a Resolution Initiating the 2019 General Obligation Bond Issue

Ms. Wallace presented the report. Staff recommends approval of a resolution stating the Park District's need and intent to issue \$1,168,900 of General Obligation Bonds for FYE2020.

Commissioner Solon made a motion to approve a resolution stating the Park District's need and intent to issue \$1,168,900 of General Obligation Bonds for FYE2020. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of a Resolution Setting a Public Hearing on Proposed Bond Issue

Commissioner Kuhl made a motion to approve a resolution to set a Public Hearing for Wednesday, October 9, 2019 at 7:00 p.m. at the Bresnan Meeting Center to discuss the issuance of \$1,168,900 of General Obligation Bonds for the purpose of providing funds for capital improvements. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of a Temporary Easement for the Swann Special Care Center Renovation Project

Mr. Weiss presented the report. He addressed the construction traffic and tree protection concerns. Mr. Weiss stated that IDNR is currently reviewing the proposed plans for the project. Discussion ensued about including easement fees in the easement document. Attorney Hall stated that the exact amount is not normally included in the document.

Commissioner Solon made a motion to approve granting a temporary construction to Champaign Facility Company, LLC for the Swann Special Care Center renovation, commencing September 12, 2019 and ending July 1, 2021, pending IDNR approval and upon receipt of the easement fee. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of Bid for Resurfacing the Morrissey Outdoor Tennis Courts

Mr. Olson presented the report. He discussed the bidding process and scope of specialized work called for in the bid specifications. Mr. Olson reported that the surface has a 25 year warranty. Discussion ensued about the background of the company. Discussion ensued.

Commissioner Kuhl made a motion to approve accepting the bid from the only bidder and authorizing the Executive Director to enter into a contract with All Weather Courts for a total of \$183,200.00. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a Resolution Authorizing Change Order No. 2 to the Virginia Theatre Roof Contract

Mr. Olson presented the report. He discussed the scope of the work and area of concern that was being monitored. Discussion ensued.

Commissioner Kuhl made a motion to approve a resolution authorizing Change Orders No. 2 to the Virginia Theatre roof replacement project for labor and material to grind and tuckpoint an additional 25 sq. ft. and cut out and replace an additional 400 bricks at an increase of \$16,343 as this work is germane to the original project, was unforeseen at the time the contract originated, and is in the best interests of the Park District. The motion was seconded Vice President Miller. The motion passed 5-0.

Old Business

None.

Discussion Items

Champaign Parks Foundation 1st Quarter Financial Update

Ms. Wallace presented the report. She reported that the audit report was completed and accepted. Ms. Wallace reported that total revenues and expenditures was slightly higher than in prior year. She updated the Board on the Martens Center funds. Discussion ensued. Ms. Wallace discussed the use of the Harlan E. Moore Trust Funds.

Champaign Park District 1st Quarter Financial Update

Ms. Wallace presented the report. She discussed the revenues and expenditures for the 1st quarter. Expenditures are slightly higher than prior year due to capital projects. Ms. Wallace updated the Board regarding Martens Center funds and property taxes. Discussion ensued.

Comments from Commissioners

None.

Adjourn

There being no further business to come before the Board, Vice President Miller made a motion to adjourn the meeting. The motion was seconded by Commissioner McMahon. The motion passed 5-0 and the meeting was adjourned at 8:03 p.m.

Approved

Kevin J. Miller, Vice President

Cindy Harvey, Secretary