

**CHAMPAIGN PARK DISTRICT  
MINUTES OF THE SPECIAL BOARD MEETING  
BOARD OF PARK COMMISSIONERS**

**September 25, 2019**

The Champaign Park District Board of Commissioners held a Special Meeting on Wednesday, September 25, 2019 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the hearing.

Present: President Craig W. Hays, President, Vice President Kevin J. Miller, Commissioners Barbara J. Kuhl and Jane L. Solon, Treasurer Donna Lawson, and Attorney Guy Hall.

Absent: Commissioner Timothy P. McMahon.

Staff Present: Cindy Harvey, Assistant to the Executive Director/Board Secretary, Jameel Jones, Director of Recreation, Andrew Weiss, Director of Planning, Tammy Hoggatt, Director of Human Resources, IT and Risk, and Steven Bentz, Virginia Theatre Director.

**Call to Order**

President Hays called the meeting to order at 5:30 p.m.

**Presentations**

Project Athletes

Ryann Monahan, Mark Germano and Myles Roosevelt with Project Athletes, addressed the Board about its program and the partnership with the Champaign Park District. Project Athletes began in 2015 and offers after-school and community-based programming. The Park District partnered with Project Athletes and allowed use of Zahnd Park for an eight week Summer Speed School for junior high and high school athletes. Ninety participants registered for the program from 16 different schools. The Park District also helped Project Athletes provide 30 scholarships to the Summer Speed School. Discussion ensued. Representatives of Project Athletes responded to questions from the Board. The Board thanked them for the presentation.

**Comments from the Public**

There were no comments from the public.

**New Business**

Approval of an Amendment to the Agreement for Janitorial Services at the Virginia Theatre

Mr. Bentz presented the reports. He reported that staff recommends amending the agreement with JMC Serve, Inc. DBA ServiceMaster Janitorial Cleaning for janitorial services at the Virginia Theatre.

Commissioner Kuhl made a motion to approve an amendment to extend the existing agreement between the Park District and JMC Serve, Inc. DBA ServiceMaster Janitorial Cleaning to provide janitorial services at the Virginia Theatre at the following rates: \$20.15/hour for regular front-of-house cleaning, post-event cleaning and backstage cleaning; \$20.25/hour for additional services; \$925.00/flat rate for carpet extraction; \$250.00/flat rate for ceiling vent cleaning; and \$568.00/flat rate for furniture vacuuming, and authorizing the Executive Director to execute the amendment for one year commencing October 12, 2019 and ending October 11, 2020. The motion was seconded by Vice President Miller. The motion passed 4-0.

Approval of an Agreement with Champaign Unit 4 School District for use of Various Facilities

Mr. Hoggatt presented the report. She reported that staff recommends approving an agreement with Champaign Unit #4 School District to provide access to certain facilities during times of crisis and authorizing the Executive Director to execute the agreement for a three year term.

Commissioner Kuhl made a motion an agreement with Champaign Unit #4 School District to provide access to certain facilities during times of crisis and authorizing the Executive Director to execute the agreement for a three year term. The motion was seconded by Vice President Miller. The motion passed 4-0.

Approval of a Transmission Easement with Ameren for Ashland Park Subdivision

Mr. Weiss presented the report. He reported that Ameren intends to widen the transmission easement along Olympian Drive where the Park District owns a small parcel on the north end of the Ashland Park Subdivision. Staff recommends granting a transmission easement in the Ashland Park Subdivision to Ameren upon receipt of easement fee.

Commissioner Kuhl made a motion to approve granting a transmission easement in the Ashland Park Subdivision to Ameren upon receipt of easement fee. The motion was seconded by Commissioner Solon. The motion passed 4-0.

Approval of a Temporary Easement for the Zahnd Park and Carle at the Fields Path

Mr. Weiss presented the report. He reported that Carle Foundation plans to complete the Carle at the Fields Trail loop by bringing the route northward into Zahnd Park. Mr. Weiss stated that Carle is requesting a temporary construction easement to build the trail on Park District property. He stated that staff recommends granting the temporary construction easement at Zahnd Park pending Illinois Department of Natural Resources (IDNR) approval. Staff also recommends waiving the easement and attorney fee as this project will benefit the Park District.

Commissioner Kuhl made a motion to approve granting Carle Foundation Hospital the temporary construction easement at Zahnd Park and waiving the easement and attorney's fee pending Illinois Department of Natural Resources (IDNR) approval. The motion was seconded by Vice President Miller. The motion passed 4-0.

**Discussion Items**

None

**Comments from Commissioners**

None.

**Executive Session**

Commissioner Kuhl moved pursuant to the bases set forth below to convene into Executive Session. The motion was seconded by Vice President Miller. The motion passed 4-0. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; Vice President Miller – yes; President Hays – yes; and Commissioner Kuhl. The Board convened into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2 (c)(5) for the purchase or lease of real property for the use of the public body including meetings held for the purpose of discussing whether a particular parcel should be acquired and (c)(6) the setting of a price for sale or lease of property owned by the public body.

**Resumption of Regular Session**

Following the adjournment of the Executive Session, the Board reconvened in open session and generally discussed costs, preferences, and construction elements associated with Martens Center.

**Adjourn**

Thereafter, after the Executive Session, there being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Commissioner Solon. The motion passed 4-0 and the meeting was adjourned at 6:35 p.m.

Approved

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Kevin J. Miller, Vice President

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Cindy Harvey, Secretary