

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE SPECIAL BOARD MEETING
BOARD OF PARK COMMISSIONERS**

October 23, 2019

The Champaign Park District Board of Commissioners held a Special Meeting on Wednesday, October 23, 2019 at 5:30 p.m. at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, pursuant to published notice duly given. President Hays presided over the meeting.

Present: President Craig W. Hays, Vice President Kevin J. Miller, Commissioners Barbara J. Kuhl, Jane L. Solon and Timothy P. McMahon, Treasurer Donna Lawson, and Attorney Guy Hall.

Staff Present: Joe DeLuce, Executive Director, Cindy Harvey, Assistant to the Executive Director/Board Secretary, Andrea Wallace, Director of Finance, Bret Johnson, Maintenance and Grounds Supervisor, . Andrew Weiss, Director of Planning, and Jimmy Gleason, Director Revenue Facilities.

Tim Mitchell, reporter with *The News-Gazette*, was in attendance.

Call to Order

President Hays called the meeting to order at 5:30 p.m.

Comments from the Public

There were no comments from the public.

New Business

Approval of a Resolution Estimating Taxes to be Levied for FY20-21

Ms. Wallace presented the report. She reported that staff recommended approval of a resolution setting the tax levy for fiscal year beginning May 1, 2020 and ending April 30, 2021 at \$13,946,656 and capping the rate at .7225 and scheduling a public hearing on the Tax Levy Ordinance for Wednesday, November 13, 2019 at 5:45 p.m. at the Bresnan Meeting Center as required by the Truth in Taxation Act.

Vice President Miller made a motion to approve a resolution setting the tax levy for fiscal year beginning May 1, 2020 and ending April 30, 2021 at \$13,946,656 and capping the rate at 0.7225 and scheduling a public hearing on the Tax Levy Ordinance for Wednesday, November 13, 2019 at 5:45 p.m. at the Bresnan Meeting Center. The motion was seconded by Commissioner Kuhl. The motion passed 5-0.

Approval of an Agreement with Hitchcock Design, Inc. d/b/a Hitchcock Design Group for development of Human Kinetics Park

Mr. Weiss presented the report. He reported that the Park District received an Open Space Land Acquisition and Development (OSLD) grant for the new outdoor amenities at Human Kinetics Park. Amenities included in the grant application are soccer fields, multi-purpose sports field, walking path, pavilion, community garden, basketball court, volleyball court, and futsal court. Mr. Weiss stated that staff considered the architects for the Martens Center and the City Boneyard Creek Improvement Project. However, it was determined that a separate architect would best serve the Park Districts interests in developing the outdoor amenities of Human Kinetics Park. He reported that considering an excellent working relationship with Hitchcock Design Group, which worked with the Park District in developing Scott Park, Porter Family Park, Sunset Ridge Park, and Glenn Park, staff recommends authorizing the Executive Director to enter into a contract with Hitchcock Design Group for Human Kinetics Park.

Discussion ensued about the rationale for not completing the project in-house, using a different architect, deadline to complete the project, and scope of work. Commissioner Solon asked why the project could not be completed in-house. Mr. Weiss discussed the complexity of the project, the need to have an architect dedicated exclusively to the Park District's project, and the timeline for completing the project. Commissioner Kuhl suggested adding a splash pad to the park. She also noted that the plan calls for several fields, however, alternative amenities should be considered. Commissioner Kuhl stated that hiring a separate architect who is familiar with OSRAD grants is an advantage to the Park District and will help expedite the project.

President Hays suggested that staff share information with the Board regarding a method to change amenities for the project. Commissioner Solon also requested a cost comparison for completing the project in-house versus contracting it out.

Commissioner McMahon made a motion to table this item until the November 13, 2019 Regular meeting. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of the Martens Center Project

Mr. DeLuce presented the report. Staff recommends proceeding with development and construction of the Martens Center at Human Kinetics Park pursuant to the previous assessments and evaluations by the Board. He discussed the proposed terms of agreements with the Don Moyer Boys and Girls Club and the Champaign County Regional Planning Commission. Mr. DeLuce also reported that a donor was possibly interested in increasing a donation for a pool and other amenities, if the Park District would match the donation. Discussion ensued about proceeding with or without a pool and associated costs.

Commissioner Kuhl made a motion to start the process to move forward with the original plan for a 40,000 net square footage building for the Martens Center without a pool. The motion was seconded by Commissioner Solon. The motion passed 5-0.

Approval of a revised Agreement with Ratio Architects regarding Human Kinetics Park Project

Staff recommends approval of a revised Agreement with Ratio Architects for development of the Martens Center at Human Kinetics Park.

Commissioner Kuhl made a motion to approve a revised Agreement with Ratio Architects for development of the Martens Center at Human Kinetics Park subject to amendments and corrections noted by legal counsel. The motion was seconded by Vice President Miller. The motion passed 5-0.

Approval of a Proposal to Repair the Boiler at the Springer Cultural Center

Mr. Johnson presented the report. He reported that due to weather conditions and the fact that young children attend programs at Springer Cultural Center, staff recommends waiving the formal bidding process, due to the timing of the repairs needed, and accepting the proposal from A&R Mechanical Contractors, Inc. to repair the boiler at the Springer Cultural Center for the amount of \$29,870, and authorizing the Executive Director to enter into a contract for this work. Mr. Johnson stated that the Park District has an existing relationship with A&R and they are familiar with the Springer's HVAC system. Discussion ensued about tube testing. Attorney Hall reported that action of an emergency nature required a $\frac{3}{4}$ affirmative vote of the Commissioners.

Commissioner Solon made a motion to waive the formal bidding process, due to the timing of the repairs needed, and accepting the proposal from A&R Mechanical Contractors, Inc. to repair the boiler at the Springer Cultural Center in the amount of \$29,870, and authorize the Executive Director to enter into a contract for this work. The motion was seconded by Commissioner McMahon. The motion passed 5-0.

Discussion Items

Potential Annexation of the Carle at the Fields Trail

Mr. DeLuce presented the report. He discussed the two agreements the Park District entered into with the City of Champaign and The Carle Foundation for the Carle at the Fields. Mr. DeLuce reported that Carle may move forward with annexing the remainder of the tract or portions of the tract before the agreement expires. He stated that the Board may need to make a decision on accepting the dedication of the remainder of the trail from Carle. Mr. DeLuce stated that no immediate action is required, however, staff wanted to update the Board on the matter.

Comments from Commissioners

Commissioner Solon commented on the great performance at the Virginia Theatre. Vice President Miller stated that it is exciting to be moving forward with the Martens Center, but disappointed that it will be without a pool.

President Hays reported that he will be out of town for the November 13, 2019 Regular meeting.

Commissioner Solon thanked President Hays and Commissioner Kuhl for their efforts relating to the Martens Center. Commissioner Kuhl thanked Mr. DeLuce for his efforts to move the project forward. She stated that she thinks it is the best decision for the area. President Hays stated that it will be a marvelous addition to the community.

Adjourn

There being no further business to come before the Board, Commissioner Kuhl made a motion to adjourn the meeting. The motion was seconded by Vice President Miller. The motion passed 5-0 and the meeting was adjourned at 6:25 p.m.

Approved

Craig W. Hays, President

Cindy Harvey, Secretary