



**AGENDA  
REGULAR BOARD MEETING  
REMOTE MEETING HELD VIA TELECONFERENCE**

*(As permitted by Governor Pritzker's Executive Order 2020-07, 2020-33, 2020-39, 2020-44, and Public Act 101-0640)*

The President of the Board of Commissioners has determined that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.

**Citizens may participate in the zoom meeting by going to the following web address:**

<https://us02web.zoom.us/j/84904946682?pwd=b0dtNHNmelplYit1cTg1cXd1SXRUZz09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 849 0494 6682

Password: 938149

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 849 0494 6682, followed by the # symbol

Password: 938149, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. To facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by Noon on Wednesday, December 9, 2020, and sent to [joe.deluce@champaignparks.org](mailto:joe.deluce@champaignparks.org).

**Wednesday, December 9, 2020  
7:00 p.m.**

**A. CALL TO ORDER**

**B. COMMENTS FROM THE PUBLIC**

**C. COMMUNICATIONS**

**D. TREASURER'S REPORT**

1. Consideration of Acceptance of Treasurer's Report for the Month of November 2020

**E. EXECUTIVE DIRECTOR'S REPORT**

1. General Announcements

**F. COMMITTEE REPORTS**

1. Champaign Parks Foundation

**G. REPORT OF OFFICERS**

1. Attorney's Report
2. President's Report

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**The mission of the Champaign Park District is to enhance our community's quality of life through positive experiences in parks, recreation, and cultural arts.**

#### H. CONSENT AGENDA

*All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. (Roll Call Vote)*

1. Approval of the Minutes of the Regular Board Meeting, November 10, 2020.

#### I. NEW BUSINESS

1. Approval of Disbursements as of November 11, 2020  
Staff recommends approval of disbursements for the period beginning November 11, 2020 and ending December 09, 2020. **(Roll Call Vote)**
2. Approval of Updates to Minimum Wage Rates Effective January 1, 2020  
Staff recommends the Board approve the updated seasonal pay rates for FY20 and FY21, as well as a 0.15 cent increase to returning staff. **(Roll Call Vote)**
3. Approval of Bid for Fencing at Dodds Park 3-Plex  
Staff recommends accepting the bid and authorizing the Executive Director to enter into a contract with the lowest responsible bidder, Main Street Construction, in the amount of \$35,900 for the purchase and installation of ballfield fencing at the Dodds Park 3-Plex. **(Roll Call Vote)**
4. Approval of Bid for the Purchase of Two (2) Vehicles  
Staff recommends accepting the lowest, responsible bid that meets all specifications and authorizing the purchase of one (1) new 2020 Chevy Express Cutaway Van from Vermilion Chevy, in the amount of \$43,860 and one (1) new 2021 Chevy Traverse LS from Vermilion Chevy, in the amount of \$28,815 for a total cost of \$72,675. **(Roll Call Vote)**
5. Approval of Agreement with Paycom for Payroll and Applicant Software  
Staff recommends the board approve the purchase of a monthly agreement with Paycom for Payroll and Applicant Software. **(Roll Call Vote)**
6. Approval of Renewal of PDRMA Property/Casualty Program  
Staff recommends the Park District continue its PDRMA membership for three years beginning May 1, 2021. The agreement automatically renews and does not require approval of the board. **(Roll Call Vote)**
7. Approval of Ratification of the Contract Amendment with Broeren Russo  
Staff recommends the Board ratify the contract amendment with Broeren Russo Builders in the amount of \$876,551.00 executed on October 14, 2020 for its work related to the CUSR renovation project at the Bicentennial Center. **(Roll Call Vote)**
8. Approval of Contingency Use Requests and Change Order Requests for the Bicentennial Center Renovation Project  
Staff recommends the Board authorize the Executive Director to execute CON #1 and CON #2 dated November 18, 2020 in the amounts of \$2,215.00 and \$3,539.00, respectively, and COR #1 and COR #2 dated November 24, 2020 in amounts of \$1,392.00 and \$3,447.00, respectively, with Broeren Russo Builders, Inc. **(Roll Call Vote)**
9. Approval of Quote for Two (2) New Sets of Soccer Goals at Dodds Park  
Staff recommends accepting the responsible quote that meets all specifications, and authorizing the Executive Director to purchase two (2) new sets of 8"H x 24"W Kwik Goal Fusion soccer goals from Pioneer Athletics at the total quoted price of \$9,900.00. **(Roll Call Vote)**

**I. NEW BUSINESS (CONTINUED)**

10. Approval of Paying Part-Time and Full-Time Staff through January 24, 2021

Staff recommends that we continue to pay our full-time and part time staff that are currently on payroll and scheduled to work through January 24, 2021 (end of the payroll period) and would allow the board an opportunity to discuss the current situation at the board meeting on January 13, 2021.

***(Roll Call Vote)***

**J. DISCUSSION ITEMS**

1. Tennis & Pickleball Courts
2. Future Contingency Use Requests and Change Order Requests for Bicentennial Center Project
3. Champaign Parks Foundation – 2<sup>nd</sup> Quarter Financial Update
4. Champaign Park District - 2<sup>nd</sup> Quarter Financial Update
5. Strategic Plan – 2<sup>nd</sup> Quarter Update
6. CPD Summer Events Report – no formal presentation, but staff will answer any questions

**K. COMMENTS FROM COMMISSIONERS**

**L. ADJOURN**