

**CHAMPAIGN PARK DISTRICT
MINUTES OF THE REGULAR BOARD MEETING
BOARD OF PARK COMMISSIONERS**

February 10, 2021

The Champaign Park District Board of Commissioners held a Regular Board Meeting on Wednesday, February 10, 2021 at the Bresnan Meeting Center, 706 Kenwood Road, Champaign, Illinois, and online due to President Hays' determination that an in-person meeting or a meeting conducted pursuant to the Open Meetings Act was not practical or prudent because of the COVID-19 disaster. The Regular Board Meeting occurred pursuant to published notice duly given. President Hays presided over the meeting. The four individuals identified below were physically present at the meeting with appropriate social distancing. Citizens were given the opportunity to participate in the teleconference at the web address: <https://us02web.zoom.us/j/89438812005?pwd=bIVFTkVyKzVOcHk4bkhOS3hFK3N3dz09> or by calling 312-626-6799. Citizens were also offered the opportunity to submit comments or questions by email prior to the meeting. Those comments were to be announced by President Hays during the public comment portion of the meeting. Email submissions were solicited from the public through a notice of intent to speak or comment to be submitted by noon on Wednesday, February 10, 2021 to be sent to the Executive Director of the Park District at: joe.deluce@champaignparks.org. There were no email comments or questions submitted by citizens for consideration by the Board.

Present in-person: Joseph DeLuce, Executive Director,
Present electronically: President Craig W. Hays, Vice President Kevin J. Miller, Commissioners Jane L. Solon, Timothy P. McMahon, and Barbara J. Kuhl; Treasurer Brenda Timmons, Attorney Guy C. Hall, and Jarrod Scheunemann, Secretary and Assistant to the Executive Director.

Staff present in-person: Tammy Hoggatt, Director of HR, Risk and IT, and Stacey Cornell, Tennis and Sports Concessions Manager
Staff present electronically: Andrea Wallace, Director of Finance, Andrew Weiss, Director of Planning, Dan Olson, Director of Operations, Jameel Jones, Director of Recreation, Jimmy Gleason, Director of Revenue Facilities, Steven Bentz, Director of the Virginia Theatre, Bret Johnson, Assistant Director of Operations, Nathan Massey, Special Projects Supervisor, and Justice Miller, Sports Manager.

Call to Order

President Hays called the meeting to order at 7:00 p.m.

Comments from the Public

None.

Communications

None.

Treasurer's Report

Treasurer Timmons presented the Treasurer's Report noting revenue and expenses for the month of January 2021. She stated the Park District's finances had been reviewed and were found to be in appropriate order.

Commissioner Solon made a motion to accept the Treasurer's Report for the month of January 2021. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as

follows: President Hays – yes; Vice President Miller – yes; Commissioner Solon – yes; and Commissioner Kuhl – yes. The motion passed 4-0.

Executive Director's Report

General Announcements

Mr. DeLuce reported that staff started using the Paycom payroll system on 2/8/21. He noted that the \$120,000 grant payment from the Land, Water, and Conservation Fund for the Human Kinetics Park project had been received. Mr. DeLuce also stated that staff were investigating dates for a groundbreaking ceremony for the Martens Center project.

Committee and Liaison Reports

Champaign Parks Foundation

Vice President Miller presented the report. He stated that the Foundation was investigating a mail campaign to solicit donations for the scholarship fund and a shoe drive to support the Boys and Girls Club.

Commissioner Kuhl asked for an update on discussions with Jimmy Johns to renew its scholarship commitment. Vice President Miller responded that an extension has not been negotiated. Ms. Wallace added that staff are attempting to connect with new contacts and leadership at Jimmy Johns.

Report of Officers

Attorney's Report

Attorney Hall reported that he had been working on a number of matters for the Park District, including Board policy updates to reflect recent modifications to privacy regulations.

President's Report

President Hays reported on his continued engagement with resident pickleball players in Champaign. He commented that an updated pickleball plan will be presented by staff at the next Board meeting.

Consent Agenda

President Hays stated that all items on the Consent Agenda are considered routine and shall be acted upon by one motion and if discussion is desired, that item shall be removed and discussed separately.

1. Approval of Minutes of the Study Session, January 6, 2021
2. Approval of Minutes of the Regular Board Meeting, January 13, 2021
3. Approval of the Minutes of the Study Session, January 27, 2021
4. Approval of the Minutes of the Executive Session, January 27, 2021
5. Accepting the low, responsible bid for the Sholem Aquatic Center hair and lint strainer replacements that meet all specifications from United Mechanical, in the amount of \$47,480 and authorizing the Executive Director to enter into a contract for this work.
6. Approval of Updates to Board Policy Manual
 - A. Cooperation Policy
 - B. Comprehensive Year-Round Recreation Policy
 - C. Program Statistics Policy

Commissioner Kuhl made a motion to approve the Consent Agenda. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: Vice President Miller – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; and President Hays – yes. The motion passed 4-0.

New Business

1. Approval of Disbursements as of January 13, 2021

Staff recommended approval of disbursements for the period beginning January 13, 2021 and ending February 10, 2021. Several questions had been asked and answered.

Vice President Miller made a motion to approve the list of disbursements for the period beginning January 13, 2021 and ending February 10, 2021. The motion was seconded by Commissioner Solon. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Vice President Miller – yes; and President Hays – yes. The motion passed 4-0.

Commissioner McMahon electronically joined the meeting at 7:10 p.m.

2. Approval to Apply for the FY22 Illinois Arts Council Grant

Mr. Jones presented the report. He indicated that Board action would approve the Park District's annual application for the Illinois Arts Council Grant.

Commissioner Kuhl requested clarification on the maximum grant award. Mr. Jones responded that the grant award is determined through a scoring system.

Commissioner Solon made a motion to authorize the Executive Director to submit a GOS (General Operating Support) grant application to the Illinois Arts Council to assist with cultural arts programming as identified in the grant proposal. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: Vice President Miller – yes; President Hays – yes; Commissioner McMahon – yes; Commissioner Kuhl – yes; and Commissioner Solon – yes. The motion passed 5-0.

3. Approval of a Resolution and Authorization to file the Abatement Certificate for Series 2013A Bond

Mr. Wallace reported that staff recommend that the Board approve a resolution and authorize staff to file the Abatement Certificate for Series 2013A Bond totaling \$533,250.

Commissioner Solon made a motion to approve a resolution and to authorize staff to file the Abatement Certificate for Series 2013A Bond. The motion was seconded by Commissioner Kuhl. Upon roll call vote, the vote was as follows: Commissioner McMahon – yes; Commissioner Solon – yes; Commissioner Kuhl – yes; President Hays - yes; and Vice President Miller – yes. The motion passed 5-0.

4. Approval of Quote for Porter Athletic Equipment for Martens Center from H2I Group

Mr. DeLuce presented the report. He noted that the Park District had worked with H2I Group to furnish equipment at the Leonhard Center and that staff were satisfied with its work. Mr. DeLuce highlighted the Park District's utilization of the government cooperative, Sourcewell Purchasing to purchase the equipment.

Commissioner Solon asked for clarification on delivery dates and storage of the equipment. Mr. DeLuce responded that H2I will ship the equipment when the Park District is ready to receive and install the equipment.

Commissioner Kuhl made a motion to accept the proposal from H2I Group, in the total amount of \$51,411.17 and authorize the Executive Director to proceed with this purchase. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: Commissioner Solon – yes; President Hays – yes; Vice President Miller - yes; Commissioner McMahon – yes; and Commissioner Kuhl – yes. The motion passed 5-0.

5. Approval of Quote for Heart Technologies for the Martens Center

Ms. Hoggatt presented the report. She noted that Heart Technologies equipment had been implemented for access control throughout the District and that its technology would be an important part of regulating entry into the Martens Center and regulating access throughout the building.

Vice President Miller made a motion to accept the proposal from Heart Technologies, in the total amount of \$30,514.94 and authorize the Executive Director to enter into an agreement for the work. The motion was seconded by Commissioner McMahon. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner Solon – yes; Commissioner McMahon - yes; Vice President – yes; and President Hays - yes. The motion passed 5-0.

6. Approval of Bids for the Re-lamping of Field Lighting at the Dodds Softball Complex (4-Plex)

Mr. Olson reported that this bid covers the installation of new LED lights at the Dodds Park 4-Plex softball fields. He noted that this bid did not include the cost for the lights.

Commissioner Kuhl asked a question to clarify the funding source of the new lights. Mr. Olson responded that staff were working with Ms. Wallace to reallocate funds in the budget.

Commissioner Solon made a motion to approve accept the low, responsible bid that meets all specifications and authorized the Executive Director to enter into a contract with Tom Davis Electric, Inc. at the bid price of \$28,086.00. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: President Hays – yes; Vice President Miller – yes; Commissioner McMahon – yes; Commissioner Kuhl – yes; and Commissioner Solon - yes. The motion passed 5-0.

Discussion Items

1. FYE22 Capital Budget and the 2022-2027 Capital Improvement Plan

Mr. DeLuce stated that the capital budget and capital improvement plan are still a work in progress. He presented a draft to the Board to extend the amount of time the it has to review potential capital expenditures.

Ms. Wallace reported that the reserves were still variable due to potential Martens Center expenses. She projected excess funds of \$11.9 million at the end of April.

Commissioner Solon requested clarification on the budget for the Martens Center. Ms. Wallace responded that \$4 million dollars for the project would be allocated from the Parks Foundation. Discussion ensued.

Mr. DeLuce highlighted several capital projects that would carry over to the next fiscal year from this year.

Mr. Weiss presented a report on the trail and park path requests. He noted that the North Champaign Trail extension is the only projected trail project for the next fiscal year and that the Park District has applied for an Illinois Transportation Enhancement Project grant to support this work. Discussion ensued.

Ms. Hoggatt presented a report on the Park District's capital needs related to technology. She requested the re-networking of three buildings and the funds to network the Martens Center. Ms. Hoggatt also highlighted the plan to replace the District's phone system in the near future.

Mr. Olson reported on several potential projects, including the Springer Cultural Center, overhangs, backstops, and fencing at the Dodds Park softball field 4-Plex and fencing at Douglass Park.

Commissioner Solon requested clarification on the location of the fence at Douglass Park. Discussion ensued.

Mr. Olson highlighted aspects of the flower staging area project, a number of smaller equipment purchases, a floor cleaner for the Bicentennial Center, and basketball court resurfacing at Washington Park.

Commissioner Solon asked if the University of Illinois would continue to use Washington Park for its COVID-19 testing. Mr. Olson responded that they had found other locations and would not be using the park again.

Mr. Gleason presented a report on the dog park. He highlighted the success of controlled access and its role in doubling membership to 841 dog members. Mr. Gleason noted that revenue had increased to \$30,000, with margins nearing \$10,000 to \$12,000 in the last year. Due to this success, several upgrades were suggested to add shade structures, a concrete parking lot, and ADA entryways with pathways throughout the park. Mr. Gleason noted that play and agility features would be purchased with donations through the Foundation.

President Hays noted that the park lacks shade and usage volume had increased parking lot maintenance issues.

Commissioner Kuhl asked when the lease of the land for the dog park was up for renewal with the Urbana-Champaign Sanitary District. Mr. Hall responded that he and staff were working on a 30-year lease with the Sanitary District and that the current lease extends to 2028.

Discussion and clarifications about the proposed dog park amenities ensued.

Mr. Gleason presented a report on adding artificial turf infields at Dodds Park. He noted that artificial turf is rapidly becoming the standard to reduce rainouts and game day maintenance during game, program, league, and tournament transitions. Mr. Gleason stated that artificial turf infields would expand playable time, lengthen the softball season, and expand internal and external tournaments. He also highlighted equipment needs, expectations for the lifespan of the artificial turf, and related warranties.

Commissioner Solon asked for more details about the differences in equipment needs between natural and artificial turf. Mr. Gleason responded that a groomer, decompaction equipment, a sweeper, and several other machines would be needed.

Commissioner Kuhl requested more information on the projected impact of the new sports complex in Rantoul. Mr. Gleason responded that the Rantoul Complex had not yet publicly released its fees schedule.

Commissioner Solon requested more information on the cost recovery of the current ballfield complex at Dodds Park and whether artificial turf will reduce expenses. Mr. Gleason responded that staff did not expect to reduce maintenance time, but does expect revenues to increase with the installation of artificial turf. Discussion ensued.

Commissioner Kuhl requested clarification on the schedule for approval of the capital budget and plan. Mr. DeLuce responded that staff will seek approval at the second meeting in March.

Commissioner Kuhl asked about recent capital improvements at the Lindsay Tennis Center and clarified the timeline for projects at that location.

Comments from Commissioners

Commissioner Kuhl commented that she had received compliments about Jimmy at the Leonhard Recreation Center and asked for him to be recognized for his service.

Adjourn

There being no further business to come before the Board, Commissioner McMahon made a motion to adjourn the meeting. The motion was seconded by Vice President Miller. Upon roll call vote, the vote was as follows: Commissioner Kuhl – yes; Commissioner McMahon – yes; Vice President Miller - yes; President Hays – yes; and Commissioner Solon - yes. The motion passed 5-0 and the meeting was adjourned at 7:55 p.m.

Approved:

Craig W. Hays, President

Jarrod Scheunemann, Secretary