



**Fri, October 14**  
**5pm-11pm**  
**Sat, October 15**  
**11am-11pm**  
**Centennial Park**  
**2200 W Kirby Ave.**  
**Champaign**

Get your flannel ready and join us for a weekend of fun fall festivities! This event has music, games, crafts, food trucks, contests, and many more exciting activities. Watch the Lumberjack Show do demonstrations throughout the weekend including log rolling, axe throwing, speed carving, and much more.

**Application  
Deadline:  
August 12, 2022**

**Please return completed  
application and fee to:**

Champaign Park District  
Zoe Southlynn-Savage  
Hays Recreation Center  
1311 W. Church St.  
Champaign, IL 61821

### **Questions?**

For more information  
please contact  
Zoe Southlynn-Savage at  
217-819-3931 or  
zoe.southlynn@  
champaignparks.org



6/2022

# **Market Vendor Application - 2022**

Business Name \_\_\_\_\_

Contact Person \_\_\_\_\_

Address \_\_\_\_\_

City / State / Zip Code \_\_\_\_\_

Phone \_\_\_\_\_ Can we text message your phone? Yes  No

Email \_\_\_\_\_

## **Festival Information**

Thank you for your interest in participating in our Flannel Fest Craft Fair & Market!

The Craft Fair is a juried event. Each vendor must submit this application complete with 3-5 photos of the items you are offering for sale. If approved for participation, applicants will receive a email response within two weeks.

It is your responsibility to make sure your email is correct and to check your spam folders for responses from zoe.southlynn@champaignparks.org.

## **Jury Process**

The jury process is to create a quality shopping experience for our guests. We want to ensure that items are truly handmade or locally grown and that there is a balance of the types of items are sold.

Items NOT allowed are: any resale items, imported handmade items, direct sales vendors, multi-level-marketing vendors.

We encourage local artisans, makers and growers to apply.

## **Additional Info**

- Event is rain or shine
- Event is non-refundable, regardless of time or circumstance.
- Guest admission is free
- This event will host 25+ vendor spaces

## **Rules & Guidelines**

**Space size:** 10 ft wide x 15 ft deep. Vendors must set up completely within the allotted space. The Craft Fair Committee reserves the right to determine the location of booth spaces. Your booth will be reserved once your payment is received.

**Tents, tables, chairs:** Tents are permitted, weights or stakes are permitted. Vendors must provide their own tents, tables, chairs and whatever else you may need. Tacking or fastening anything to trees is STRICTLY PROHIBITED.

**Electricity:** Electricity is NOT provided. If you need a small generator, please contact us prior to submitting your application.

**Restrooms:** Port-a-potty will be available on site.

**Booth attendants:** We will have volunteers to help give solo vendors brief breaks.



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**Setup & Breakdown**

Vendors are required to stay for the 5pm-8pm on Friday, October 14 and 11am-8pm on Saturday, October 15. You must be available for both days of the festival.

Late arrivals and early breakdowns are not permitted. Only applicants who can commit to the full time slot should apply.

Each vendor is required to keep his/her area clean. No one is permitted to leave any discarded merchandise, boxes, or cartons on the grounds. Dispose trash and smoking material in proper places ONLY. Vendor booth area must be clean of cigarette butts and any additional debris/trash from the grounds prior to departure.

The Craft Fair Committee, at its discretion, has the authority to close a vendor's booth for not complying with these rules and guidelines or by not acting in a manner conducive with the safety and well-being of others in attendance.

**Fee**

A \$75 fee is due with application.

**Product Category**

Indicate your main category. Auxiliary items can be listed under Product Description.

- Ceramics & Glass
- Clothing, quilts, other sewing
- Fiber Arts (including crochet, knitting & needle-craft)
- Food (baked goods, preserves, honey, etc. Specify below)
- Home Decor & Candles
- Jewelry & Accessories
- Pet Items
- Plant & Flowers
- Soap, Bath, and Cosmetics
- Woodworking
- Other (Specify below)

**Product Description**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Price range of items \_\_\_\_\_

Social Pages \_\_\_\_\_

Instagram Handle \_\_\_\_\_

Facebook Fan Page \_\_\_\_\_

Website \_\_\_\_\_

The undersigned shall indemnify, defend and hold harmless the Champaign Park District and any of its directors, officers, employees, agents and representatives from and against any and all liability, loss, costs, causes of actions, demands, attorneys fees, expenses, claims, suits and judgments of whatsoever kind and character, including without limitation, all possible costs of responding to demands, in whatever form that may take, with respect to any claim made against the Champaign Park District that arises solely from an act, failure or omission on the part of the undersigned or any of its directors, officers, employees, agents and representatives in carrying out of the terms of this Agreement.

Name of applicant (please print) \_\_\_\_\_

Signature of applicant \_\_\_\_\_ Date \_\_\_\_\_