



**AGENDA  
REGULAR BOARD MEETING  
Bresnan Meeting Center  
706 Kenwood Rd., Champaign  
AND VIA TELECONFERENCE**

The President of the Board of Commissioners has determined that requiring in-person attendance at a meeting or a meeting conducted pursuant to the Open Meetings Act is not practical or prudent because of the COVID-19 disaster.

*(As permitted by Public Act 101-0640)*

**However, citizens may choose to participate in person, or they may attend via Zoom by going to the following web address:**

<https://us02web.zoom.us/j/86949973253?pwd=djlHUmwvcFpZak9EZzZrU0pBaEtEQT09>

For online video access, please use the following Meeting ID and Password when prompted:

Meeting ID: 869 4997 3253

Password: 123607

Alternatively, the meeting may be accessed by telephone at:

1-312-626-6799, If prompted for the following items, please enter:

Meeting ID: 869 4997 3253, followed by the # symbol

Password: 123607, followed by the # symbol

Citizens will be offered an opportunity to speak to the Board during the public comment portion. If attending by Zoom, to facilitate this and not have individuals speaking over one another, the Park District kindly requests that individuals wishing to address the Board via the conference line during public comment notify the Park District via email, as noted below, of their intent to address the Board. Alternatively, citizens may submit public comments by email prior to the Board meeting, to be announced by the Park Board President during the public comment portion of the meeting. Email submissions (notice of intent to speak or comment via email) should be submitted by noon on Wednesday, February 8, 2023, and sent to [sarah.sandquist@champaignparks.org](mailto:sarah.sandquist@champaignparks.org).

**Wednesday, February 8, 2023  
7:00 p.m.**

**A. CALL TO ORDER**

**B. PRESENTATION**

1. Audit – Martin Hood

**C. COMMENTS FROM THE PUBLIC:** *Comments must be limited to not more than three (3) minutes.*

**D. COMMUNICATIONS**

**E. TREASURER’S REPORT**

1. Acceptance of the Treasurer’s Report for the Month of January 2023. **(Roll Call Vote)**

**F. EXECUTIVE DIRECTOR’S REPORT**

1. General Announcements

**G. COMMITTEE REPORT**

1. Champaign Parks Foundation

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**The mission of the Champaign Park District is to enhance our community’s quality of life through positive experiences in parks, recreation, and cultural arts.**

## H. REPORT OF OFFICERS

1. Attorney's Report
2. President's Report

## I. CONSENT AGENDA

*All items appearing below are considered routine by the Board and shall be enacted by one motion. If discussion is desired, that item shall be removed and discussed separately. (Roll Call Vote)*

1. Approval of Minutes of the Regular Board Meeting, January 11, 2023.
2. Approval of the Minutes of the Executive Session, January 11, 2023.
3. Approval of Purchase of Lawn Mower.
4. Acceptance of the FY22 Audit Report as Presented.

## J. NEW BUSINESS

1. Approval of Disbursements  
Staff recommends approval of disbursements for the period beginning January 12, 2023 and ending February 8, 2023. **(Roll Call Vote)**
2. Approval of a Resolution and Authorization to file the Abatement Certificate for Series 2013A Bond  
Staff recommends that the Board approve a resolution and authorize staff to file the Abatement Certificate for Series 2013A Bond. **(Roll Call Vote)**
3. Approval Setting a Public Hearing on the Amended Budget and Appropriations Ordinance for Fiscal Year Ended April 30, 2023  
Staff recommends the Board set a Public Hearing on the Amended Budget and Appropriation Ordinance for Wednesday, March 8, 2023 at 7:00 p.m. at the Bresnan Meeting Center to receive public comments. **(Roll Call Vote)**
4. Approval of Bids for Mowing Contracts  
Staff recommends the Park Board authorize the Executive Director to enter into two-year + two optional years contract, beginning April 2023 through November 2024 with the low bidders (Dun Right Lawn Care in the amount of \$3,945 per month for groups 1, 9 and 11, Bill's Lawn Care in the amount of \$900 per month for group 3, Scotty's Lawn Care in the amount of \$950 per month for groups 2 and 5, and Miller Mowing Service in the amount of \$1,125 per month for group 7). Staff recommends the Park Board authorize the Executive Director to enter into a two-year + two optional years contract, beginning April 2023 through November 2024 with the second lowest bidders since the low bidder is not capable of meeting the specifications required (Fresh Cut Lawn Care in the amount of \$2,800 per month for groups 4, and 10, and Bill's Lawn Care in the amount of \$3,000 per month for groups 6 and 8, since the low bidder is not capable of meeting the specifications required). Staff recommends the Park Board authorize the Executive Director to enter into a one-year + two optional years contract, beginning April 2023 through November 2023 with the low bidder (Bill's Lawn Care in the amount of \$1,300 for group 12). Staff recommends the Park Board authorize the Executive Director to enter into a one-year + two optional years contract, beginning April 2023 through November 2023 with the second lowest bidder since the low bidder is not capable of meeting the specifications required. (Fresh Cut Lawn Care for the amount of \$1,700 for group 13). Staff also requests the Park Board authorize the Executive Director to proceed to the next, lowest responsive bidder and enter into a contractual arrangement for the remainder of the original contract, if the contractor forfeits their contract prior to its completion. **(Roll Call Vote)**

**Regular Board Meeting**

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5. Approval of Agreement with Developmental Services Center (DSC) for Park Walkers  
Staff recommends that the Board approve the agreement, with requested changes, and authorize the Executive Director to execute the agreement with DSC for an amount not to exceed \$22,000 in 2023 and \$23,500 in 2024. **(Roll Call Vote)**
  
6. Approval of Bid for Lindsay Garden Path Improvements  
Staff recommends the awarding of this bid to the lowest bidder that meets all required specifications, Merrill Landscape Services, Champaign, IL, at the bid amount of \$31,545.84, and requests the Board to authorize the Executive Director to enter into a contractual agreement for this work. **(Roll Call Vote)**
  
7. Approval of Updates to Full-Time Wages **(Roll Call Vote)**
  
8. Approval of Agreement with Visit Champaign County Foundation for Display of Sculpture and Reimbursement  
Staff recommends approval of the agreement with Visit Champaign County Foundation for Display of Sculpture and Reimbursement for a total cost not to exceed \$54,400 and to authorize the Executive Director to enter into the agreement. **(Roll Call Vote)**
  
9. Approval of Health Insurance Rates for 2023-2024  
Staff recommends approval of the health insurance rates for 2023/2024. The plan will be considered by the Benefits Advisory Committee and the Champaign City Council on February 7, 2023. **(Roll Call Vote)**

**K. DISCUSSION ITEMS**

1. FY24 Annual Operating Budget
2. Hedge Park Update
3. Ordinance No. 624: Prescribing Rules for the Conduct of Business of the Champaign Park District
4. Employment Policies and Procedures Handbook

**L. COMMENTS FROM COMMISSIONERS**

**M. EXECUTIVE SESSION**

The Board will convene into Executive Session under the Illinois Open Meetings Act, specifically 5 ILCS 120/2(c)(6) The setting of a price for sale or lease of property owned by the public body.

**N. RETURN TO REGULAR MEETING**

**O. EXECUTIVE SESSION ACTION ITEM**

1. Action if Any on Matters Addressed in Executive Session

**P. ADJOURN**